



Welcome to the
Oklahoma State Fair^(R) Academy
School Field Trip Program

Teachers' Guide

Sponsored by



About the **Academy**

Each year during the Oklahoma State Fair®, four days are set aside to provide Oklahoma school kids, grades 3-5, the opportunity to have a fun and educational experience at the Fair while helping Oklahoma schools achieve P.A.S.S. objectives. Special educational Learning Centers are created especially for the Academy participants and lesson plans that support the Learning Centers are also provided. The self-guided field trips take in several exhibits including:

- Hands-on exhibits and craft projects
- Birthing Center with live baby animals
- Centennial Frontier Experience with frontier exhibits and shows
- AGtropolis Adventure with animal & farm exhibits and shows
- Horse, cattle & goat shows & exhibits
- Dog shows, exhibits and demonstrations
- Historical and educational Oklahoma Exhibits
- And more!



Dates and Times:

Dates:

- Monday, Tuesday, Thursday & Friday
- September 19, 20, 22 & 23, 2011

Times:

- 8:30 a.m. - 2:30 p.m.
- Arrival times are assigned & vary between 8:30 & 11:00 a.m.
- The Academy ends at 2:30 p.m. However, groups may make special arrangements to stay later to attend other Fair activities



Oklahoma State Fair, Inc. reserves the right to cancel Academy dates and/or times when necessary due to low enrollment.

Costs:

Public, private & charter school groups:

- Students & teachers get in **FREE**
- One adult chaperone per 4 kids get in for **FREE**
- Buses park **FREE**
- Four cars per classroom park **FREE**
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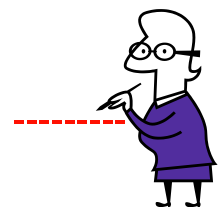
Home school groups:

- Home Schools must come in groups with at least 12 students
- Children under 18 get in **FREE**
- One adult per every 4 kids get in for **FREE**
- One car per 4 kids gets in **FREE**



Registration:

1. Reserve your space early by submitting the **Reservation Application**. Space is limited and reservations will be filled on a first-come, first-served basis.
2. Once you have been scheduled you will receive a **Confirmation Form**.
3. Deadline for submitting the Confirmation Form is **September 2, 2011**
4. If you need to cancel your trip, please be sure to let us know immediately so that we can give your space to another group.



Planning Your Trip

Tickets:

- All students, teachers and qualifying adults of registered Academy groups are admitted *free*. No tickets are necessary. After verification of eligibility, registered groups will be walked in by an Academy Volunteer.
- All **additional chaperones** will be required to purchase a gate admission ticket. These can be purchased prior to coming or at the gate when you arrive.
- Tickets at the gate are \$9.
- All Academy participants **MUST** be accompanied by an Academy Volunteer and must enter the Fair at Gate 9. (See Academy Map)



Parking:

- Free parking will be provided for all buses and qualifying cars.
- Parking passes will be mailed to the Group Leader of all registered groups prior to their field trip.
- Please distribute the passes to your drivers **BEFORE** you leave on your trip.
- Parking passes must be clearly displayed in the windshield at the time the bus/car enters the gates to be admitted.
- Academy buses and cars **MUST** park in the specified parking area designated for State Fair Academy groups. (See Academy Map)
Your passes will not be accepted at any other gate/parking area.
- Additional cars (without special parking passes) have the choice of either paying \$5 to park next to the school buses or park free in one of the other (free) parking areas. (See Academy Map)



Check-Out:

When you check in upon arrival, you will be asked for your departure time. This is so that the volunteers can have your lunch containers ready for your departure. The volunteers will take any remaining lunch items back out to the Check-In Tent. You can load them back on to your bus when you pick up your students at the end of your trip, please follow these check-out steps:

- Gather all your students and possessions and proceed to the Check In Tent - on the grassy area at the bus parking area.
- Send someone to the Check-In Tent to retrieve your lunch coolers (if any).



Orientation

The first stop for ALL groups will be Orientation.

After you check-in and enter the Fair Grounds, you will be escorted to Orientation by an Academy Volunteer. You will attend the next scheduled Orientation after you arrive.

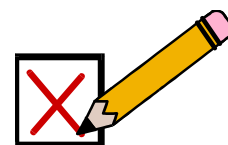
Orientation is held inside the Capital City Theatre in Barn 3 (see the Academy Map)

Orientation sessions will be held every 30 minutes between 9:30 am and 11:30 am.
The session will be about 15 minutes long.

If there is a session in progress when you arrive, please be courteous to the other groups and wait quietly outside until the session is over. For your convenience, restrooms are located in the adjacent hallways.

Before You Leave:

- Review instructions and field trip route.
- Review your field trip plans and learning objectives with your class and chaperones.
- Select the lesson plan(s) you want to use and prepare the students as instructed.
- Meet/talk with chaperones prior to the trip to give them an overview of what to expect.
- Review and coordinate tour plans, lunch plans, meeting locations, safety instructions etc.
- If possible, put a Chaperone Packet together that includes a list of students in their group, the Academy Map and other useful info.
- Plan which Learning Centers you will attend:
 - ✓ Depending on the amount of time that you have, you should be able to attend three or four Academy Learning Centers.
 - ✓ Using the materials provided, you should select the venues you plan to attend, make a plan and map it out before your trip.



Clothing:

- While not required, it is highly recommended that each group wear matching shirts or other means of identification. This is not only helpful for you; it also helps us if we need to find you during your trip.
- While many of the Learning Centers are indoors, some of the activities are outdoors. Please keep this in mind when dressing for the day.
- Wear comfortable walking shoes and be prepared for inclement weather.



Rain Procedures

- The Academy will take place, regardless of rainy weather. Many of the Learning Centers are indoors. Some of the others have alternate locations for rainy weather.
- In the event of rain, you will be allowed to eat lunch in the orientation area. However, if this happens:
 - **Please do NOT enter the adjacent Café - it is open for customers PURCHASING their lunch!!**
 - **Please PICK UP after yourselves!!**
- If you decide not to attend, please give us a courtesy call to let us know so that we don't (stand out in the rain) wait on you to arrive. The number to call in this case is 948-4120 (Note: this number is for volunteer headquarters that will be able to radio the message to the other volunteers.)

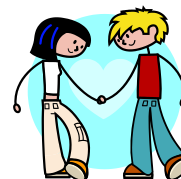


On the Day of the Field Trip:

- Instruct students to find a police officer if they become separated from their group.
- Locate the First Aid Station, restrooms and Lost Child Center on the map and become familiar with their locations.
- Assign a chaperone to every four to eight students.
- Make sure each bus driver and each auto driver has a parking pass, directions to the Fair Park and instructions for unloading and parking.
- Collect all the lunches/drinks together, put them in coolers or boxes and make sure all containers are marked with your identification.

Upon Arrival:

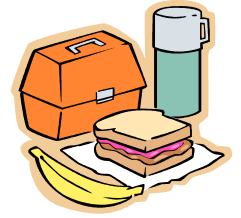
- Make sure your Academy Parking Permit is clearly visible.
- Follow the Academy signs and proceed to the designated Check-In Area (see map).
- An Academy volunteer will meet you at your bus.
- Wait to unload the kids and lunches until you are instructed to by the volunteer
- Get your personal items, maps and any items you plan to bring with you together and have the entire group disembark from the bus onto the grassy area provided.
- Get a head-count of the number of students attending.
- Once the entire group is together, and you have given your numbers to the volunteer, he/she will walk your group in and take you to Orientation.



Lunch

You are welcome to bring your lunches with you to eat at our **Academy Lunch Area**.

- Place your group's lunches in a cooler, box or other container.
- Label / mark the container - so that you can identify it at lunchtime.
- Your lunches will be transported from the bus to the lunch area for you. The lunches will be stored there until you come for lunch.
- The lunch area is in an area that sits away from Fair exhibits. It is an outdoor, grassy area with trees and a few picnic tables.
- Bring blankets to sit on if you like (put it in a container with your name on the container).
- A volunteer will be at the Lunch area to watch your lunches and assist you.
- *In the event of rain, ask an Academy Volunteer where you can go for lunch.*
- After lunch, if you want your containers, they will be transported back to the Check-In Tent and held there for you to pick up after your trip.
- Please note: Volunteers will wait at the Check-In Tent until 2:30 pm. After that time, any containers not yet retrieved will be left at the Check-In Tent, unattended.



Drinks:

- We highly recommend you bring bottled water for the kids to drink at lunch and/or on the way back home. The kids are usually thirsty - especially if it is hot.
- Any drinks or drink containers must be in your coolers or boxes when you arrive. As a general rule, Fairgoers may not bring food or drinks in to the Fair with them. Therefore, make sure all food and drinks are inside your coolers/boxes.



See also, Academy FAQs

IMPORTANT INFORMATION

Restrooms:

Restrooms are located in most of the buildings and barns.
Restrooms can be located on the Academy Map.
Restrooms are available at your first stop - Orientation.



Water Fountains:

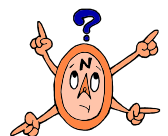
Water fountains are located around the Fair Grounds in the following locations: Creative Arts Building; Oklahoma Expo Hall/AGtropolis Building; Horse Barns 1, 2, 3, and 6; and Bandshell Restrooms. Most are located near restrooms.



Questions, Directions and Assistance

For help at any time, look for:

- Official Oklahoma State Fair Volunteers -they will have on an Academy T-shirt.



First-Aid:

The First-Aid station is located in the Safety Center on the west end of the Administration Building (see the Academy Map).



Lost Child / Person:

To report or recover a lost child (or adult), check the Lost Person Center in the Safety Center on the west end of the Administration Building (see the Academy Map).

Animal Safety:

With the exception of the Petting Zoo, all animals at the Oklahoma State Fair are here for exhibition only. Please make sure that the kids and chaperones in your group do not stick their hands, face or feet into the animals' stall, cage or space. Also, make sure that everyone stays a good distance away from an animal outside of the pen to avoid being kicked or walked on.



Important Notice:

There are animal exhibits at the Fair where animal wastes may be present on animals and surfaces. Microbes in these wastes can cause diarrhea, cramps, nausea, headaches, or other symptoms. They may pose special health risks for infants, young children, some of the elderly, and people with compromised immune systems.

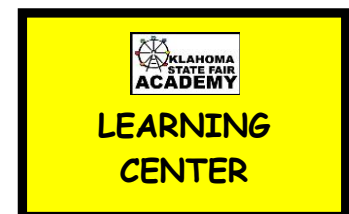


When visiting the animal exhibits, for you and your students' health & safety:

- Please do not touch animals or pens
- Please do not bring or consume food in animal areas
- Please do not bring children's toys, pacifiers, baby bottles, sippy-cups or stroller in animal areas
- Please avoid hand to mouth or other contact until hands have been washed with soap and water
- Please wash your hands after leaving animal exhibits. Hand washing facilities are available at the Petting Zoo and in all bathrooms.

Signage

To help find your way to Learning Centers and other Academy locations, look for the special Academy signage!



Volunteers

Please take note of the various volunteer groups that are at the Academy to make your trip the best it can be. These **volunteers are taking VACATION TIME** from their work to be at the Academy. Please be sure and thank them!

- Hertz in the Neighborhood (Check-in, Lunch Tent, & Learning Center assistants)
- Ag In The Classroom (Orientation and Lesson Plans)
- Horse Feather Equine Rescue

2011 Oklahoma State Fair Academy



General

1. Off-load here
2. Check in
3. Gate 9 / Entrance
4. Lunch Tent
5. Orientation (Behind Cafe')



First Aid / Lost Child / Security



Public restrooms



Lunch Tent



Check in Tent





Academy Learning Centers



- A. Barn 3
- B. Superbarn
- C. Barn 6
- D. City of AGtropolis
- E. 14 Flags Plaza
- F. Centennial Frontier Experience
- G. Spirit of Oklahoma Plaza
- H. Creative Arts Building
- I. City Arts Building



Interactive Learning Centers

2011 State Fair Academy Learning Center Schedule

| Location | Learning Center | 9:30 | 10:00 | 10:30 | 11:00 | 11:30 | Noon | 12:30 | 1:00 | 1:30 | |
|---|---|--------|-------|-------|-------|-------|------------|-------|------|------|--|
| Capital City Theatre | Academy Orientation ** | ✓ | ✓ | ✓ | ✓ | ✓ | ← Closed → | | | | |
| ** All Academy participants MUST attend an Orientation session as their first | | | | | | | | | | | |
|  Barn 3 | Horse Feathers Equine Rescue Free Craft Project *** One per student; admission pass required Barnyard Birthing Center | → | | | | | | | | | |
|  AGtropolis Adventure | Honey Bee Haven Butterfly Boarding House Orr Family Farm Mustang Creek Alpacas | Closed | → | | | | | | | | |
| Centennial Frontier Experience | Oklahoma Historical Exhibits Wild West Stunt Riders Spirit of Oklahoma Plaza | Closed | → | | | | | | | | |
|  14 Flags Plaza | Various Educational Entertainment | Closed | → | | | | | | | | |
| Barn 6 | Horse Shows (Mon. & Fri. only) Stock Dog Competition (Tues. only) | → | | | | | | | | | |
| City Arts Building | Art & Photo Exhibits Jr. Arts Exhibition | Closed | → | | | | | | | | |
|  Hobbies Arts & Crafts | Free Craft Project Creation Station Science Museum Oklahoma (M, T, R, only) | Closed | → | | | | | | | | |

 = Interactive Learning Center. These Learning Centers have short demonstrations / presentation that are given at specific times only.
 = The lines show the times that these Learning Centers are open. You can attend them at any time during the times indicated.