

OKLAHOMA STATE FAIR

2022 Concessionaire Point of Sale Reporting Requirements

Oklahoma State Fair Inc. requires the use of a “Clover”/Fiserv point of sale device at every concession or pay-to-play location. No other point of sales devices are permitted without the express, written consent of OSF.

EACH LOCATION MUST FILL OUT A REGISTRATION FORM – EVEN IF EXHIBITOR OWNS CLOVER EQUIPMENT. FAILURE TO DO SO BY THE DEADLINE BELOW WILL HAVE AN ADDED FEE OF \$69.95 FOR SHIPPING.

Exhibitors may rent or purchase a device(s) as makes sense for the individual Exhibitor; however, any Exhibitors purchasing/owning these devices MUST adhere to OSF policy which requires the ability to provide reports as requested by OSF and live, real-time access to sales and information by OSF.

Exhibitors who do not follow the required rent or purchase policies will be prohibited from participating in the Oklahoma State Fair.

ALL ORDERS MUST BE PLACED THRU Fiserv **NO LATER THAN July15**. There must be a unique order form for EACH contracted location. Final processing application will be sent to each vendor by August 19. The final agreement will need to be signed before August 24 to avoid any additional processing fees starting at \$100.

What can Clover do?

- Act as the pre-programmed, point of sale device via Wi-Fi (where available) or cellular data (AT&T – most Exhibitors will absolutely need the AT&T card installed).
- Take Credit Cards (see below for charges). Exhibitors have the option to be CASH ONLY. Signs should be posted accordingly.
- Can still work offline if Wi-Fi or cellular service is lost. Note: credit card transactions WILL process when connectivity is re-engaged; however, Exhibitor is responsible for any declined or invalid transactions.
- Provide a multitude of seamless sales and inventory reports useful for the Exhibitor and **required** by Oklahoma State Fair. Clover software can combine sales reports if a location has more than one device in operation. No more manual reporting to be done – speeds up the daily reporting and payment process!
- Provide rental, multi-year leasing or purchase options for use wherever the Exhibitor may operate! Month to month commitment. No early termination fees. No monthly minimums.

Clover Mini LTE Hardware/ Register Lite Software Pricing & Fees:

1st RENTAL DEVICE AT EACH UNIQUE CONTRACTED LOCATION

Clover Station and Clover Flex available for rent along with upgraded software plans for printing to kitchen and quick cash buttons, for pricing please reach out to [Angie Ray](#)

Device Hardware	\$23.95/month (two-month minimum Sept/Oct)
Cash Drawer	\$50.00 *one-time cost per unit, is considered a purchase and may be used in future years
Software	\$14.95 per device per month
AT&T Sim card	\$15/month when in use, no charge for WIFI or internet hardline connection, but vendor responsible for connections
Regular Shipping	\$19.95 Orders after 7/15 will be charged \$69.95 for shipping. Units are delivered to the Oklahoma State Fair.
Apex Audit Reporting	\$5.99/month for OSF event

Additional Fee:

Clover Representative Setup	\$50 per device, including Apex setup. Self-setup no charge.
Clover Representative Menu Correction Upload	\$10 per change after September 11 th
Extra Cash Drawer Cables	\$50 per cable (RJ12 cables can be ordered on Amazon)
Onsite Paper Order	\$2 per roll (2 ¼ x 85' thermal paper can be ordered ahead through Amazon)
Onsite Cash Drawer	\$100 (order ahead is \$50)
Onsite late hardware order	\$70 per device, per month *no charge if device is in need of onsite support*

Cost if Exhibitor owns Clover device PER LOCATION

Apex Audit Reporting	\$5.99/month
----------------------	--------------

WANT TO PURCHASE A CLOVER DEVICE?

- Purchase for \$720 each device (all other fees apply)

Credit Card Processing Rates & Policies:

- 2.29% and \$0.09 cents per swipe card transaction (+1% for keyed transactions)
 - Fiserv will default to daily billing; if you prefer monthly billing, an additional 0.03% will be applied to the rate.
- All credit card transactions will post to your bank account within 48 business hours of the batch time. The batch time will be automatically set and may be different than your report time.

UPDATED MARCH 2022

OKLAHOMA STATE FAIR

2022 Concessionaire Point of Sale Registration

THIS FORM IS DUE TO Angela.Ray@fiserv.com NO LATER THAN JULY 15, 2022, OR A MINIMUM FEE OF \$69.95/LOCATION WILL BE ASSESSED FOR SHIPPING. **One form is required for EACH location.**

Concession Name: _____ Booth #: _____

Please select:

Information needed to complete Final Application

_____ I am a member of IAFE _____ I am a member of NICA

ALREADY OWN?

I already have _____ **Clover LTE 4Gs** units which I will use at this location

My unit serial #s for this location are _____

My Fiserv Merchant ID for this location is _____

I understand additional monthly charges for apps and reporting features required by Oklahoma State Fair may be applied to my account by Fiserv for the period during which I am an Exhibitor at this event.

Exhibitor Signature: _____

RENT, PURCHASE or LEASE Clover Mini LTE?

I want to RENT Clover Mini LTE _____ units for this location for \$23.95 per device

I already own a Clover device cash drawer for each unit. Y or N

I need to purchase _____ cash drawer(s) and understand I am to keep them for future use and will not need to pay for them again as long as they are in working condition.

I want to PURCHASE _____ units for \$720.00 each for this location, which comes with a one-year warranty.

I would like to add a three-year warranty to each unit for \$115 per unit

To be approved to rent Clover equipment an account must be established and arrangements for payment for the equipment directly with Fiserv by the deadline stated. To be approved to accept credit or debit cards at the Oklahoma State Fair, Exhibitor must be pre-qualified thru Fiserv. Exhibitors who are unable to be qualified for using a merchant account thru Fiserv will be limited to accepting cash only at its contracted locations. Concession Exhibitors may not accept credit or debit tender unless using an approved Clover device without the express, written consent of OSF. Fill out the information below to qualify for obtaining equipment and/or establishing a merchant relationship.

Legal Business name: _____

Business Type: _____ LLC _____ INC _____ Sole Prop _____ Non-Profit _____

Year Business started: _____

DBA Name (will appear on receipts): _____

Federal Tax ID: _____

Business Street Address (No PO Box): _____

Business phone number (this will be the number at which Clover support will call you): _____

Email address (this will be the email your final agreement and clover credentials are sent to): _____

Exhibitor's full legal name (print): _____

Exhibitor's home address (No PO Box): _____

Exhibitor's date of birth: _____

Exhibitor's social security number (mandatory for background and identity verification): _____

Bank Routing Number: _____ Bank Account Number: _____

Check & Initial here if you want to have monthly billing for credit and debit card fees. An additional 0.03% fee will be applied to rate _____

I understand additional monthly charges for apps and reporting features required by Oklahoma State Fair may be applied to my account by Fiserv for the period during which I am an Exhibitor at this event.

Signature: _____

Date: _____

OKLAHOMA STATE FAIR

2022 Concessionaire Point of Sale Registration

Final agreements will be emailed to the email provided for final signature. Please look for reminders and emails from "Fiserv Marketplace" in your inbox around July 17th. Failure to complete the final registration steps may result in fines or prevent your location from opening.

Send a completed form for EACH booth location no later than July 15, 2022, to: Angie Ray at Angela.Ray@fiserv.com

For questions on this registration form, please contact.

Angie Ray

Phone: (423) 480-7727

Email: Angela.Ray@fiserv.com