



**OKLAHOMA STATE FAIR EQUINE DEPARTMENT  
GENERAL RULES AND REGULATIONS**

Oklahoma State Fair, Inc. is a 501(c)(3) not-for-profit corporation that serves the people of Oklahoma and is dedicated to continuing the organization’s heritage of education, entertainment and economic development through the operation of the Oklahoma City Fairgrounds and the annual Oklahoma State Fair.

**NOTE: THE ARRIVAL/CHECK IN PROCEDURE HAS CHANGED SUBSTANTIALLY FOR 2023 AND THE PROTOCOL WILL BE DIFFERENT FOR SHOWS HELD/ANIMALS ARRIVING SEPTEMBER 14-17 AND FOR SHOWS HELD/ANIMALS ARRIVING AFTER SEPTEMBER 17. Check the website before departing for updates and additional information.**

***ALL EXHIBITORS should carefully read the information and rules provided herein and with each breed/discipline specific show/event. Your entry indicates your knowledge of, acceptance of and agreement to all current rules/guidelines and information.***

**SECTION 1 – CONTACT INFORMATION FOR OKLAHOMA STATE FAIR MANAGED COMPETITIONS:**

Oklahoma State Fair, Inc.  
3001 General Pershing Blvd.  
Oklahoma City, OK 73107

For directions to the Oklahoma City Fairgrounds (hereinafter referred to as OKCF) and map of the facilities, refer to [www.okstatefair.com](http://www.okstatefair.com)

Oklahoma State Fair (hereinafter referred to as OSF) Senior Manager, AgriBusiness: “Marc” Pankow  
E-mail: [mpankow@okstatefair.com](mailto:mpankow@okstatefair.com) Telephone: 405-948-6735 Fax to Attn: Marc Pankow: 405-948-4129

**SECTION 2 - EXHIBITOR’S WAIVER AND RELEASE OF LIABILITY:**

By completing and submitting any/all entries into any OSF competition, all individuals associated with any contestant, exhibitor, owner, associate, assistant, guest and/or animal(s) hereby releases, discharges and agrees to indemnify Oklahoma State Fair, Inc., the City of Oklahoma City, and the City of Oklahoma City Public Property Authority (and all of their officers, directors, members, managers, agents, representatives and employees) ("Indemnified Parties") from any and all losses or expenses of any kind, civil penalties, crimes, and causes of actions (including cost for defense, settlement and attorney fees) arising from or related to (1) death or bodily injury to any person, (2) destruction, damage, loss of theft of any property, (3) any violation of any law or (4) any other claim, cause of action, damage or expense, which results from or arises out of any act or failure to act, claim, demand or action arising from or by reason of personal injury that may occur to any associated individual(s) or animal(s) or properties entered or attending this Event being held at OKC Fairgrounds (OKCF), whether caused by the actual or passive negligence of the Releasees, while aforementioned individual(s) are at OKCF and/or competing, observing, working in, or for any purposes participating at the Oklahoma State Fair. All associates as mentioned herein voluntarily agree to the release and waiver of liability and indemnity agreement as indicated by their submission of entries and their presence at the OKCF. All involved individuals are aware of and understand Oklahoma Statutes, Section 50 of Title 76 pertaining to the Oklahoma Livestock Liability Limitations Act. The person submitting these entries, therein agrees to accept authority to act as agent for actual and/or recorded owner(s) of any/all animal(s) being entered, if applicable, and, in doing so, indicates acceptance of all rules, regulations, liability limitations for all individuals so named as owner, trainer, agent, exhibitor, rider, handler, groom, guest and/or showman. The person submitting these entries accepts responsibility and verifies accuracy of all information

provided herein. This release and waiver shall be governed by and construed in accordance with the laws of the State of Oklahoma.

#### **NON-LIABILITY TO EXHIBITORS AND PATRONS**

1. All property of every character entered for competition, display or any other purpose, or brought to OKCF, by any person, shall be subject to the rules and regulations prescribed by OSF.
2. In no case, shall the OSF, its Board of Directors, officers, agents, representatives, servants, or employees be held responsible for any person coming to OKCF for damage, injury, death or disability by disease, theft, or any other cause.
3. OSF hereby refuses to assume any responsibility for the safety, as bailee or otherwise, of any property brought to OKCF.
4. If the property owners, or others interested in the property, desire protection against loss, damage or injury from fire, or any other cause, must make their own arrangements and pay for such insurance.

#### **CLAIMS FOR INJURY**

1. OSF expressly refuses to assume any liability for injuries to any patron coming to OKCF, and no claims for injury to any person or property shall ever be asserted, or suit initiated or maintained against OSF, its Board of Directors, officers, agents, representatives, servants or employees for said cause by any person having license or privilege to exhibit at OKCF or occupying any space thereon, and it is part of the consideration for such license or privilege that such claims for damage are specifically waived.
2. If any damage, loss or injury to person or property shall be caused by reason of negligence or willful act of any person, firm or corporation, other agent, representatives, servants, or employees having license or privilege to exhibit on OKCF property. OSF shall, in no manner, be responsible therefore, and in case to be subjected to any expense or liability, all persons causing same or liable therefore shall indemnify the OSF.

#### **SECTION 3 – ENTRY REQUIREMENTS FOR OKLAHOMA STATE FAIR MANAGED COMPETITIONS: Pertinent to entries into the OSF Heavy Horse Show and the OSF Equine Empowerment Horse Show (For all other events contact the Show Secretary/Manager or contact person listed therein.)**

##### **Rule 1: ENTRY PROCEDURES, DEADLINES, REQUIREMENTS**

For entries into the OSF Heavy Horse Show and the OSF Equine Empowerment Horse Show: The entry process will open July 1, 2023 and close August 15, 2023.

**OSF Equine Empowerment Horse Show: September 20:** Manual/hard copy entries should be submitted and mailed with all requested documents and forms, entry forms and payment via check made payable to the Oklahoma State Fair for receipt or with postmark no later than August 15, 2023. There will be a \$30.00 service charge assessed to all accounts being paid with a returned check. The Oklahoma State Fair has the right to ban any exhibitor from future participation should there be a repeated problem with fees from any exhibitor. **No late entries will be accepted for this show.** No refunds for cancellations.

**OSF Heavy Horse Show: September 15-17:** Entries into the **OSF Heavy Horse Show** MUST be submitted, processed and paid with credit card online. Complete entries processed and paid by August 15, 2023 will NOT incur additional penalty. Any **entry additions made after August 15** to entries previously submitted will be assessed additional late fees as noted below.

**Additional/late entries can be processed online with the following additional deadlines and penalties for the OSF Heavy Horse Show (only).**

- a. **August 16 – August 31: Late fees:** Entries will be assessed \$100 additional per exhibitor (ownership entity) + \$10 additional per class added after August 15, 2023. Entries processed after August 31 will not be eligible for exhibitor armbands, discount tickets or additional parking passes and exhibitors will need to pay admission upon arrival. **ONLINE ENTRIES ONLY.**
- b. **September 1 – September 13: Late fees:** Entries will be assessed \$150 additional per exhibitor (ownership entity) + \$10 additional per class added after August 15, 2023. Not eligible for complimentary admission or exhibitor armbands. **ONLINE ENTRIES ONLY.**

## 2023 OKLAHOMA STATE FAIR – SEPTEMBER 14-24

c. **September 14 – until 4 p.m. the day prior to the first** intended class. Must be submitted via hard copy/entry forms complete with all necessary paperwork and fees directly to the Horse Show office. These entries will be assessed an additional late fee of \$200 per exhibitor (ownership entity) + \$15 per class added **after** September 13, and all fees must be paid with credit card or cash. No entries will be accepted after 4 p.m. the day prior to the first scheduled class of the intended show.

**IMPORTANT NOTE: When processing online entries, make sure to COMPLETE the online process and receive online entry guarantee/receipt. If you do NOT receive a receipt/verification of entry/confirmation from OSF (emailed to you prior to the show), you may not have completed the online process, and the entries may not have been relayed to OSF accordingly. OSF will not be held responsible for incomplete/unconfirmed online entries. Late/Post entries fees may be applicable to unconfirmed or incomplete online entries.**

Additional necessary documentation, which may include but not necessarily be limited to copies of registration papers, can be faxed or mailed to the Attn: Marc Pankow to fax: 405-948-4129 or can be mailed to the address noted above. Send these documents with a note including sufficient information to allow them to be matched with the corresponding online entries. The requested documents **MUST** be submitted to the Oklahoma State Fair office for receipt by August 31, 2023. Documents submitted after that date subject your entries to additional late fees.

- d. All entries **MUST** include true, current and recorded owner's complete name as indicated on the equine's current breed association registration certificate if applicable, and the owner's complete mailing address and current/valid email address **MUST** be legible on the entry form.
- e. Entries into all Gypsy, Draft, Drum and Friesian (purebred) **registered** equine classes **MUST** provide a legible copy of the equine's breed association/registration certificate verifying current and correct gender and ownership. Entries **must** be made in the entire registered name of the equine and in the name of the current recorded owner **as indicated on the registration certificate** and as on file with the related breed registry/association. **Equine will not be allowed actual exhibition in any class without receipt of all information, payment due and documentation noted herein, and provided to the Oklahoma State Fair Horse Show Office no later than 4pm on the day prior to the first intended class.**
- f. Exhibitor's admission tickets and/or armbands or parking passes will not be issued and entries shall be considered invalid prior to receipt of all required fees and requested documents. Entries with remaining unpaid balances may be subject to additional penalties. Unpaid balances will prevent receipt of applicable complimentary admission upon arrival.
- g. **MANDATORY: That you bring and present a copy of your Exhibitor Invoice/Receipt upon arrival at Gate 7 and again in the Horse Show Office in the interior NE corner of the Performance Arena. That document (which will be emailed to you after receipt of completed entries and fees) will show the Gate 7 Arrival Attendants the number of admissions allowed for your entry.**

### **Rule 2: SUBSTITUTIONS/POST ENTRIES/CLASS ADDITIONS/CHANGES**

- a. For equine already properly entered no later than August 15, 2023 in the OSF Heavy Horse Show, classes can be added manually (**i.e. not online**) after the deadlines noted herein for the entry fee per class plus an additional fee of \$10.00 per class and must be submitted in writing to the OSF Horse Show Office no later than **4 p.m.** on the day prior to the scheduled time for the "new" class. (Classes cannot be added via phone calls, e-mail or fax.)
- b. Rider/handler substitutions/changes **MUST** be submitted to the Horse Show Office on forms provided for such. Copies of appropriate membership cards must be provided with the change forms and must be submitted to the Show Office no later than two hours prior to the intended class.
- c. In an effort to allow the OSF Horse Shows to be run without unnecessary delay, we request that you notify the office with information regarding cancelled or scratched classes or any necessary tack changes/holds on the forms provided at the Horse Show Office, and the gate officials, at the earliest possible opportunity. Failure to inform the Horse Show Office of changes in writing at least three scheduled classes in advance may jeopardize points.

***Rule 3: The aforementioned entry requirements/guidelines do NOT apply to entry into the Central Plains Dressage Society Dressage and Western Dressage Schooling Show nor the Sport of Kings/Raise the Bar Hunter/Jumper Show nor the Peruvian Horse Association National Championship Show. For information regarding the Central Plains Dressage Society Dressage and Western Dressage Schooling Show or the Sport of Kings Raise the Bar Hunter/Jumper Show, contact Stacia Wert-Gray 405-204-3870 or gtgray@aol.com. For information regarding the Peruvian Horse Association National Championship Show contact Becky Oley, [boley04@yahoo.com](mailto:boley04@yahoo.com) or visit the NAPHA website <https://www.napha.net/2023-national-show/>***

#### **SECTION 4 – OKLAHOMA STATE FAIR GENERAL RULES:**

**Rule 1:** It is the exhibitor's responsibility to be aware of the current membership requirements for each show being entered and to provide the correct and current information with regard to the animal's description, gender and ownership. Failure to provide legible, accurate and current copies of registration papers as required may cause invalid or unacceptable entries and possible forfeiture of entry into the OSF or specific class(es).

**Rule 2:** At the discretion of show or event management, classes may be combined or cancelled if there are less than three participants for a class. Classes will not be added to the show schedule/roster after the initial date of close of entries. Exhibitors enter their horses based on the specific classes listed and offered herein. Entries will NOT be cancelled or refunded after receipt without official and documented cancellation forms as noted herein. No refunds will be permitted for any entries into the Equine Empowerment Horse Show.

**Rule 3:** The age of any rider/handler entering any age-restricted class will be computed as of January 1 of the current year unless otherwise specified by the governing breed association or affiliate.

**Rule 4:** No rider or handler may ride/handle/exhibit/present more than one horse in any class, except in individual work classes such as Trail/Obstacles. In the event of multiple entries in individual work classes, it is the exhibitor's, trainer's or agent's responsibility to insure that the office is aware of the correct rider/handler for each horse prior to the commencement of each class.

**Rule 5:** Exhibitors submit entries with the distinct understanding that their horses must be brought to the designated arena for judging at the request of the announcer, event manager or gate person. Any exhibitor refusing, when requested to do so, by a designated official or otherwise disobeying the rules in this Competition Guide will not only forfeit any awards won, but may be required to remove their horses from the show grounds and/or may be barred from further/future exhibition at the Oklahoma State Fair. It is the exhibitor's responsibility to be present and ready to enter the arena for each properly entered and paid class. Classes missed due to lack of attention or preparedness, inadequate entry process or for any other reason cannot be re-run, refunded or substituted. An exhibitor should not rely strictly on gate/class calls or possible announcements on the PA system, and a non-functioning PA system cannot be blamed for missed classes. Riders/handlers/trainers and owners entering the show ring and participating in a class in which said horse is NOT duly and properly entered may result in disqualification and may be subject to penalty and censure by the Oklahoma State Fair. It is the responsibility of the rider/handler/trainer/owner to be aware of each and all classes your horse is properly entered in. Do not enter the arena unless you are sure your horse is/was duly entered in that class with the horse show office. Class entries cannot be processed and will not be accepted at the gate.

**Rule 6:** Entry into any of the OSF events/shows automatically authorizes the use of any photographs, videos, audios, cable-casts or other likenesses, procured while in attendance, of any individual or group associated with any equine/animal so entered or involved in competition or exhibition at the Oklahoma State Fair or Oklahoma City Fairgrounds.

- a. OSF and/or the OKCF reserves the exclusive right to prohibit or limit recording of any activities on OKCF property for any reason at any time. Licensee, its exhibitors, vendors or guests may not temporarily install security or other cameras or recording devices without the express, written consent of OKCF.

- b. Exhibitors are not allowed access to the static photographer’s backdrops/stations without prior receipt of express written permission from the appropriate Oklahoma State Fair contracted photographer.
- c. Personal, private or individual use of drones is strictly prohibited for any purpose without express and written permission of the Oklahoma State Fair administrative staff.

**SECTION 5 – HEALTH REQUIREMENTS/DOCUMENTATION (APPLICABLE TO ALL ATTENDING EQUINE):**

**Rule 1:** All horses and other equidae must be accompanied by Certificate of Veterinary Inspection (CVI), formerly known as a health certificate or valid Extended Equine Certificate of Veterinary Inspection showing age, breed, sex and markings to positively identify animals, including all vaccinations, date and result of required tests, issued within 30 days of arrival and an official document verifying a negative test for Equine Infectious Anemia (EIA) [Coggins test] showing a test date within 12 months prior to exhibition. Nursing foals less than six (6) months of age accompanied by their negative tested and documented dams are exempt from test requirements. The laboratory conducting the test must be approved by APHIS, USDA. Both aforementioned documents must clearly identify the animal(s) listed and be presented upon arrival before the animals can be admitted to the grounds or unloaded from the transport vehicles. (Do not mail these documents with your entries – they **MUST** accompany your horse/pony upon arrival.) **Any equine arriving without the above defined documentation will not be allowed entrance onto the grounds or into the barns. EHV Vaccinations are recommended. Check the Oklahoma State Fair website for any additional health concerns or mandates that may be applicable by September.**



An equine infectious anemia test is also known as a Coggins test. Equine infectious anemia is a bloodborne viral disease that can affect all equids. There is currently no treatment or vaccine for the disease. Many equine with EIA will be asymptomatic carriers and a source of infection, increasing the importance of testing. To conduct an EIA test, an accredited veterinarian must draw blood from the equine and send it to an approved lab for analysis. Test results are valid for twelve months from the date of the blood draw.

**As regulated by Oklahoma Administrative Code, a negative EIA test is required in the following instances:**

**Change of Ownership**

All test eligible Equidae sold, bartered, traded, or offered for sale within Oklahoma shall be accompanied by a record of a negative official test for EIA. The seller shall be solely responsible for meeting the EIA testing requirements prior to the sale.

**Mingling of Equine**

All Equidae mingling in common spaces, such as boarding or training facilities, shall be accompanied by a record of a negative official test for EIA.

**Equine Exhibitions**

All Equidae moving within the state to equine exhibitions, including but not limited to, fairs, livestock shows, breed association shows, rodeos, racetracks, or other equine gatherings shall be accompanied by a record of a negative official test for EIA.

**Rule 2:** For questions regarding current and exact health documentation requirements, contact the Oklahoma Department of Agriculture, Animal Industry Services 405-522-6141.



**SECTION 6 – ARRIVAL/DEPARTURE/PARKING INFORMATION FOR ALL EQUINE:**

**NOTE: THE ARRIVAL/CHECK IN PROCEDURE HAS CHANGED SUBSTANTIALLY FOR 2023 AND THE PROTOCOL WILL BE DIFFERENT FOR SHOWS HELD/ANIMALS ARRIVING SEPTEMBER 14-17 AND FOR SHOWS HELD/ANIMALS ARRIVING AFTER SEPTEMBER 17. Check the website before departing for updates and additional information.**

**Rule 1: ARRIVAL/PARKING/CREDENTIAL/HOURS OF OPERATION INFORMATION**

- a. After review of entries and close of the first deadline for entries into the OSF Heavy Horse Show and the OSF Equine Empowerment Horse Show, exhibitors will receive an email regarding arrival and parking information to the email address provided with entries. Check your inbox and spam folders for an email address with @okstatefair.com for confirmation and arrival instructions.
- b. Animals duly entered in the OSF can be brought to OKCF via Gate 7 by arriving at Portland and Black Gold. Once you arrive at Portland and Black Gold, you will need to follow the signage to proceed to Gate 7 entry.
- c. GPS address to Gate 7 arrival: 3703 Black Gold Drive, Oklahoma City 73107
- d. Gate 7 Operating Hours:
  - September 13, noon until 10 p.m.
  - September 14 – 24, 6:30 a.m. until 10 p.m.
- e. Early tack/equipment arrival for the first weekend of shows may be allowed and may begin Wednesday, September 13, 2023 at 8:30 a.m. **NO ANIMALS will be allowed to enter Gate 7 until Wednesday, September 13 at 12 noon. NO EXCEPTIONS.**
- f. Only vehicles with entered animals or a one-time delivery of heavy equipment will be allowed through Gate 7. Please do not contribute to the congestion surrounding the barns by attempting to drive in with passenger vehicles.
- g. **Exhibitor parking passes** are offered one (1) per registered exhibitor and are for parking of one (1) vehicle with trailer in the exhibitor trailer parking area south/west of the barns or without a trailer, vehicle only, in any other permit/paid lot. This permit is not good for gate admission, and it does not guarantee a parking place and will be issued for the period of time surrounding the dates of entered exhibition only. Subject to availability and rules as stated on the hangtag. Visit <https://okstatefair.com/information/parking-and-trams> for additional parking information.

**Rule 2: UPDATED/REVISED 7-24-2023: Credentials (parking pass(es) and admission ticket(s) and exhibitor armband(s) will be available as purchased with entries submitted by August 15 in the Horse Show office during designated office hours. CHANGED FROM PREVIOUSLY INDICATED: Credentials will NOT be distributed at Gate 7 upon arrival.** Affix the Livestock Parking area hangtag within your vehicle immediately upon receipt and before you proceed to any parking lot. Unattended vehicles will be towed at the expense of the owner/exhibitor. Make sure to immediately place your OSF parking hangtag in a clearly visible location in your vehicle bringing tack/equipment/animals.

- a. You may park behind/between the barns **ONLY** long enough to unload your horses and tack, then will move one-way only behind and between the barns. Arriving animals will be presented at Gate 7 to the designated state animal health officials for review of aforementioned documentation and possible inspection as may be deemed necessary. Please be aware of the arrival and departure times pertinent to the show you are entering and arrange your travel so that your horses arrive between the **hours of 6:30 a.m. to 10:00 p.m.**, September 14-24 or after 12 noon and before 10 p.m. on Wednesday, September 13. Animals cannot arrive or be unloaded or stalled without presentation to the Health Inspectors or designated officials. If you are unable to arrive at the OSF within the hours noted herein, please make arrangements in advance to either board your horses at an off-site location/stable or contact the Show Office with sufficient advance notice to allow for other possible arrangements. The exhibitor will be responsible for any fees/costs that may be associated with arrivals outside of the standard gate hours noted above.

- b. **Entries/competitors in “Outside Managed Events” cannot arrive or gain access to stalls unless their show management/administration is on the grounds and available for check in. Check the information for each event/competition to verify hours of arrival.**
- c. For your protection it is necessary that ALL horses **exiting** the show grounds be accompanied by specific animal release cards issued from the pertinent competition office during designated office hours. These release cards can be obtained after the completion of the last class each horse is entered in and as long as the owner's/exhibitor's account does not have an outstanding balance. When you are released, drive your vehicle down the perimeter road behind the barns and return via Gate 7 to load your animals and exit. **Only animals exhibiting in or assisting with the OSF Horse Show(s) can be stalled at OKCF. Be aware of any special and additional departure protocol that will be in effect for shows/animals arriving between September 14-17. More information will be available on the OK State Fair website prior to the Fair.**
- d. **Gate 7 is for INCOMING only. No exits of any kind through Gate 7.**

**Rule 3: PARKING** One single vehicle parking permit/pass will be provided to each horse exhibitor (registered owner) with a vehicle transporting entered horses. Said permit shall be valid for the period indicated and subject to all rules as noted on the hangtag. The hangtag must be visibly displayed inside the front windshield. NO PARKING will be allowed inside the fence or in the areas immediately surrounding any of the horse show arenas and/or barns unless otherwise noted. Exhibitors entered in the Oklahoma State Fair managed events will be provided one vehicle parking permit with payment of the processing fee as noted in the competition guide for your specific event. Parking passes are for parking one vehicle with trailer in a designated Livestock Parking area or without a trailer (vehicle only) in any other permit/paid lot. This permit is not good for gate admission, does not guarantee a parking place and will be issued for the period of time surrounding the dates of entered exhibition only. **The purchase of one parking pass (limited to 1 additional per exhibitor entered in the Oklahoma State Fair managed events)** can be made with online entries processed and paid by August 15, 2023. The cost will be \$20.00 and is subject to the same restrictions and duration as noted herein. Check the website for additional parking options and fees. No refunds will be made for any parking passes after purchase.

#### **Rule 4: TRAFFIC/VEHICLE REGULATIONS**

- a. Notice is hereby specifically given that in admitting vehicles to OKCF, whether those of exhibitors or patrons, and in permitting the bringing of any other property to OKCF, OSF does not assume any responsibility therefore, or accept the custody thereof, nor assume the personal control thereof in any manner.
- b. No motorcycles, ATV's, bicycles, skates, segways, skateboards, rollerblades, scooters or any other powered or non-powered device of a similar nature will be permitted into the OSF operating area (except for ADA needs). Use of individual/private owned golf carts or other similar motorized transport within the OKC Fairgrounds gates is strictly prohibited. Minors without a valid driver's license are not allowed to operate any motorized vehicle.
- c. Proper credentials are required at all times for access to parking and inside the OKCF.
- d. Passenger vehicles and trailers will be directed to the appropriate parking facilities. Vehicles parked in unauthorized areas will be reported to OSF police and subsequently towed and/or impounded. The owner or driver may be required to pay towing charges to recover the vehicle.

#### **SECTION 7 – STALLS/STABLING/BARN AND ARENA INFORMATION**

**Rule 1: Stalls** are mandatory and will be pre-assigned on a per horse basis, and it is mandatory that horses be placed only in stalls as assigned and paid for in advance. Verify your stall assignment with the Horse Show Office or your event secretary/manager BEFORE unloading your horse or utilizing a stall. **Horses CANNOT be maintained, when not involved in competition, in parking lots, in any arena or pen, tied to trailers outside of designated barns or tied in any alley or aisle.** Stall availability dates/times are posted under each breed/event sections. Exhibitors will not be able to access their stalls prior to the specified dates/times unless early arrival dates and requests are submitted with original entries received

## 2023 OKLAHOMA STATE FAIR – SEPTEMBER 14-24

by August 15, 2023. All possible efforts will be made to have your stalls placed in a location within proximity to the arena you will be showing in, and we will make all possible efforts to stable you with any other individuals/stables/groups as requested on the entry form. To ensure that your group is assigned adjacent stalls, it is necessary the group request is made in writing presented to the OSF Horse Show Manager no later than 8-15-2023. Horses being placed in stalls not assigned or using stalls not paid for in advance may cause expulsion from the stalls or show grounds OR additional fee assessment for additional stall fees/charges. Tack stalls may be requested and will be rented at the same rate as horse stalls and are based on first-come, first-served availability. A mare with her own suckling foal entered by and under one single ownership entity may be contained in one stall. Exhibitors placing more than allowed animals in a single stall will be charged additional stall fees. All other horse entries must pay for and be assigned an individual stall for each. Stall fees will be applicable for each breed show/event and horses entering more than one specific breed/show will be obligated for stall fees for each.

**Rule 2: Only animals duly entered or involved in an event sanctioned by Oklahoma State Fair, Inc., are allowed on the show grounds at OKCF.** All horses will be required to be stalled, and stall fees are applicable to all equine involved with [being exhibited at or used at] the Oklahoma State Fair.

**Rule 3: PROHIBITED: Any form of penetrating nail, staples, tacks, screws, wire, or fasteners, etc., as well as permanent tape, adhesives, glues, paints or other markers/marketing materials. Any damage or alteration to stalls caused by the use of any of these types of items will be charged to the exhibitors and may be cause for expulsion from the show/grounds. Flyers, advertisements or any other documents cannot be distributed, posted or displayed anywhere other than on the specific bulletin boards in the barns, other than by the Oklahoma State Fair staff/management.**

**Rule 4: Dismantling of stalls (removal of ANY sections, walls and/or panels) is forbidden** unless written request for specific reconfiguration is received with full payment and pre-approved by OKCF administration/management. There will be a charge for each revision of any stall, and revisions can ONLY be done by OKCF staff. Contact the OSF Sr Manager of AgriBusiness for specific information regarding the cost of disassembly (varies by barn/stall type). Request and payment must be received at OKCF by OSF management no later than September 1, 2023, to allow the scheduling of staff and equipment necessary to make the requested revisions.

Any exhibitors not following above regulations and making any alterations to stalls as they exist upon arrival will be fined and may be subject to withholding of prize money/premiums, may be asked to vacate property or may be denied entry into future OSF competitions and/or events.

**Rule 5:** Please refer to the OSF Animal Welfare Policy.

**Rule 6:** Animal Waste Disposal Requirements at OKCF: (1) Transfer animal waste from stall to polycarts. (2) Immediately remediate any spills of animal waste occurring during transfer process and place all spilled animal waste into said bins. Polycart/waste containers should be returned to original location in center aisles for scheduled pickup/emptying. Exhibitors are required to keep their stalls and alleys and aisle ways clean, neat and unobstructed. Horses can only be washed/bathed in designated wash racks and not in stalls, walkways, streets or any other non-designated areas.

**Rule 7:** The dimensions of the show arenas are: The Performance Arena (Barn 6) is 120' x 250'. The arena in Barn 8 is 130' x 255". The footing is dirt (sandy loam). The West Covered Arena is 150' x 450'. Suitable indoor stalls on asphalt and/or cement with doors will be used and are approximately 10' x 10'.

**Rule 8:** Any electrical equipment used in the barn areas must conform to manufacturer's specifications. Management requires that any fans used be equipped with a three-wired ground plug. All electrical cords must be Underwriters Approved (UA). The use of electric, open flame or space heaters and/or air conditioning units are prohibited. Cooking or any heat/flame food preparation is not allowed in the barn area.



**Rule 9: FIRE REGULATIONS:** The area around the exhibit building and barn area must be kept free of motor vehicles. Roping off or blocking of aisles in barn area is prohibited. This includes blocking aisles with drapes or other obstructions. Exit doors shall not be blocked with any type of equipment (generators, hay, vehicles) even if overhead doors are open. No combustible materials are allowed in any barn. Designated fire lanes must be kept clear. Vehicles parked in unauthorized areas will be towed away and subject to recovery of the towing fee from the owner. Additionally, the following mandates provided by the Oklahoma City Fire Marshal's Office must be adhered to:

**OKC CITY FIRE MARSHAL'S OFFICE SPECIAL EVENTS FIRE AND LIFE SAFETY FOR LIVESTOCK:**

1. There shall be NO plastic or vinyl material in the barns, covering for stalls, or used for temporary security of retail vendor booths.
2. NO TWO (2) CONTINUOUS STALLS PER AISLE, SHALL BE COVERED AT ANY TIME.
3. Only stalls for tack storage, entertainment, or resting can be covered on the top, and will require a working smoke detector. (See #4)
4. The stalls can only be covered in a red rosin construction grade paper or butcher block paper, cheesecloth, either regular or restaurant type grade, or 100% cotton sheet.
5. Any stalls that are covered containing electrical appliances, (refrigerator, microwave, coffee pots) are required to have an operating smoke detector.
6. Any aisle space between stalls can be covered only if equal open space to material does not exceed **4 feet**. If your material is maximum **4 feet** then the open space between the materials shall be a minimum of **4 feet**.
7. Combustible storefront or stall fronts **shall** be treated in ACCORDANCE WITH NFPA 701 to make them flame retardant and a certificate or similar proof is supplied to the Fire Marshal's Office prior to its application. Material that is being treated by user must be done in the presence of an Inspector from the OKC Fire Marshal's Office.
8. No portable heaters of any type are allowed in the Oklahoma City Fairgrounds livestock facilities.
9. Awnings shall not extend out from stalls any further than **4 feet**.
10. **NO** tents or canopies are allowed inside the barns, arena, or livestock areas, unless they are NFPA 701 certified. This includes but no limited to EZ-UP style pop up tents.
11. **NO SMOKING** will be permitted in the Arena or Livestock area(s) (Barns).
12. **NO** hay, straw, shavings, or similar combustible materials used for decorations are permitted within any facility unless they have been treated in ACCORDANCE WITH NFPA 701 to make them flame retardant
13. and a certificate or similar proof is supplied to the OKC Fire Marshal's Office prior to its application. (Hay or straw for animals is permissible and can be kept in stall areas for feeding and or bedding).
14. Combustible trash shall be removed at least once a day during the period the arena/exhibit is occupied.
15. **NO PROPANE CYLINDERS** that have LPG in them are allowed inside any public assembly area without approval/permit from OKC Fire Marshal's Office.

Major Gary Jackson, Sr. Inspector – Special Events  
Oklahoma City Fire Marshal's Office  
Office: 405-297-3418 Email: [gary.jackson@okc.gov](mailto:gary.jackson@okc.gov)

**Rule 10:** There is **NO SMOKING** allowed in any exhibit buildings, barns, and arenas at the Oklahoma State Fair.

**SECTION 8 – SHOW OFFICE for Oklahoma State Fair managed equine events:**

**Rule 1:** The Oklahoma State Fair Horse Show office will be located in the northeast corner of the Performance Arena (Barn 6), and the telephone number that will be in effect after September 13, 2023, will be 405-948-6788. The OSF show office will be open in that location on September 13 starting at 12 noon. From September 14-17 and again September 19-20, it will be open at least one hour prior to the scheduled start of each day's classes and will close ½ hour after the end of the last class or no later than 9 p.m., whichever comes first. Reminder: Check with the management of each Outside Managed Event for their

## 2023 OKLAHOMA STATE FAIR – SEPTEMBER 14-24

specific show office location and hours. All entry changes MUST be made through the specific individuals or offices responsible for each event.

### **SECTION 9 – FEED AND BEDDING:**

**Rule 1:** The Oklahoma City Fairgrounds Feed and Bedding office is located south west of incoming Gate 7. Exhibitors wishing to purchase bedding should obtain their stall assignments, then proceed to the Feed and Bedding Office, where they can order and pay for bedding as desired. For special arrangements, please call 405-948-6786 during normal working/daytime hours. Exhibitors may bring their own bedding and feed on the grounds for their own use but feed/bedding cannot be sold by any individuals or parties other than by the official OSF Feed/Bedding office/staff. No outside deliveries will be permitted. Straw or coarse shavings are allowed as stall bedding. Absolutely no sawdust or similar fine particle bedding will be permitted. Violators will be charged a \$15.00 fine per stall.

### **SECTION 10 – CANCELLATION/REFUND POLICY for Oklahoma State Fair managed equine events:**

**Rule 1:** No refunds will be available for any cancellations with regard to the Equine Empowerment Horse Show. For the OSF Heavy Horse Show: No refunds will be considered for any entries cancelled without original OSF Veterinary {or Physician} Cancellation Form completed IN ENTIRETY and submitted **with all required support documentation/information** to OSF Horse Show Office by 4 p.m. on the day prior to the originally intended and entered first class for pertinent horse. Entry fees and the value of stall fees pertinent to this horse {exhibitor} ONLY will be refunded with acceptable documentation as described and noted herein. Processing fee, office fees, exhibitor ticket fees, etc., will not be included in refund. Expect up to 60 days for refunds, depending on date of request, which will be mailed to the person/company who was named on the check paying for the original entry fees. Contact the Horse Show Office for the appropriate form.

**Rule 2:** Exhibitors with \$10.00 or more credit on their accounts seeking refunds of said credit MUST submit a written request for refund to the Horse Show Office no later than September 24, 2023. Expect up to 60 days for credit refunds to be processed. No credit refunds for less than \$10.00 will be processed.

### **SECTION 11 – AWARDS/PREMIUMS:**

**Rule 1:** No ribbons, trophies or other material awards will be mailed. It is the responsibility of each exhibitor to claim their earned award at the time of presentation. **See specifications provided with each show/breed/discipline with regard to awards, prizes, ribbons and/or prize money/premiums.**

### **SECTION 12 – FEES:**

See each breed/show/event section (Competition Guide) for specific class entry fees, stall fees, etc.

### **SECTION 13 – EXHIBITOR'S ADMISSION: ARMBANDS, TICKETS [CREDENTIALS]:**

**(For exhibitors in OSF Managed Equine Shows)**

**Rule 1:** Owners/Exhibitors entering the Oklahoma State Fair managed competitions (Divisions 2126) will be allotted period specific armband(s) which must be placed on the wrist of the attending exhibitor/owner/trainer and/or agent and will allow bearer Fair admission through Gate 7 for the period of time indicated on the armband. Armbands cannot be traded or transferred to another individual, and cannot be purchased, and will only be allocated to original OSF Horse Show entries submitted no later than September 1, 2023. Armbands will be allotted based on the number of horses entered as follows: 1 horse entered: 1 armband; 2-3 horses entered: 2 armbands; 4-5 horses entered: 3 armbands; 6+ horses entered: 4 armbands (maximum). Armbands will not be provided or available for new entries received after August 31, 2023.

**Rule 2: CHANGED/UPDATED 8/2/2023:** For exhibitors entered in the Oklahoma State Fair Heavy Horse Show and the Oklahoma State Fair Equine Empowerment Horse Show: Exhibitor armband(s), admission tickets and/or parking passes [CREDENTIALS] will be distributed at the Horse Show Office in the NE corner of the Performance Arena. after 12 p.m. Wednesday, September 13, 2023 during normal office hours, for exhibitors having duly entered by the deadlines quoted herein. Pre-purchased admission tickets and

## 2023 OKLAHOMA STATE FAIR – SEPTEMBER 14-24

the owner's armband(s) will be listed under the exhibitor's or owner's last name as entered. NONE will be mailed and additional exhibitor armbands cannot be purchased. Lost, damaged or destroyed armbands will not be replaced.

~~For arrival September 13-17 inclusive: THE CREDENTIAL DISTRIBUTION STATION AND ARRIVAL STAGING AREA WILL BE LOCATED AND IN OPERATION IN AN OFF-SITE LOT ADJACENT TO THE OSU/OKC CAMPUS (Accessed in proximity to GPS address 3703 Black Gold Dr., OKC 73107) THIS WILL APPLY TO THE OSF HEAVY HORSE SHOW.~~

~~For arrival September 18-24 inclusive: CREDENTIALS FOR ALL OTHER SHOWS AND ARRIVALS AFTER SEPTEMBER 17 WILL BE AVAILABLE AT THE TRADITIONAL GATE 7 MOBILE MINI CHECK IN POINT ADJACENT TO THE HEALTH INSPECTORS AND FEED & BEDDING OFFICES. (GPS address — 3466 Black Gold Dr., OKC 73107) —~~  
**CHECK THE OK STATE FAIR WEBSITE FOR MORE SPECIFIC PROTOCOL INFORMATION, AND INSTRUCTIONS PRIOR TO YOUR DEPARTURE AND ARRIVAL AND WATCH FOR DIRECTIONAL INFORMATION SIGNS AS SOON AS YOU ENTER BLACK GOLD DRIVE OFF OF PORTLAND AVE. ON THE WEST SIDE OF THE OKC FAIRGROUNDS, EN ROUTE TO GATE 7. The GPS address to Gate 7 Arrival is 3703 Black Gold Drive, Oklahoma City OK 73107.**

**Rule 3:** Outside gate admission [CREDENTIALS] will be required for exhibitors, owners, handlers, trainers, employees, and/or guests each day upon arrival, starting with the Fair opening day Thursday, September 14. **See website for information regarding discounted admission dates and types of discounts.**

- a. Exhibitors entering the Oklahoma State Fair managed events can purchase **SINGLE DAY EXHIBITOR TICKET BUNDLES** which will be available only for entries submitted and paid no later than August 31, 2023. The SINGLE DAY EXHIBITOR TICKET BUNDLES are available with submission of entries for \$28.00 and will provide four single day, undated admission tickets and **MUST BE REQUESTED, INDICATED AND PAID WITH ORIGINAL ENTRIES.** These SINGLE DAY EXHIBITOR TICKET BUNDLES are **ONLY** available to OSF managed competition exhibitors; cannot be purchased by non-exhibitors; cannot be purchased after entries are made and cannot be purchased at gate upon arrival or in horse show office. Additional SINGLE DAY EXHIBITOR TICKET BUNDLES nor extra parking passes cannot be purchased after August 31, 2023. Hence, we strongly encourage you to make sure all your admission ticket needs are considered, ordered and paid for with your original entries submitted no later than August 31, 2023.
- b. Be aware that all gates may not be open for ticket sales prior to 10 a.m. It is strongly encouraged that exhibitors and guests either purchase sufficient tickets with original entries being made no later than August 31, 2023 **AND** be aware of which gate they are entering and what hours that gate is open for any additional and necessary ticket sales. Additional tickets can be purchased online through the box office.

**Rule 4:** Additional admissions may be accommodated by purchasing:

- a. **Season Pass:** \$30.00 purchased in advance, pre-Fair. The Season Pass allows one (1) individual admission for all 11 days, the duration of the Oklahoma State Fair.
- b. **Additional single day outside gate admission tickets:** Can be ordered and paid for with original entries submitted no later than August 31, 2023 to the Oklahoma State Fair for \$10.00 for adults or \$5.00 for children 6-11.
- c. Independent of entries and no later than September 13, 2023: discount tickets are available at the OKCF box office.
- d. After September 13, all gate tickets will be full price. See [www.okstatefair.com](http://www.okstatefair.com) for more information. Consult the OSF website for additional possible discounts for outside gate admission.
- e. **Exception: Entrants in all Outside Managed Events: Exhibitors in OME events will be required to purchase advance admission or pay admission at gate upon arrival. Be aware that not all gates are open prior to 10 a.m. for ticket sales/purchases. Please be prepared to pay for tickets/admission purchased at appropriate and open arrival gate with cash. Tickets cannot be purchased from the Horse Show office.**

**SECTION 14 – CLASS SCHEDULES/GATE CALLS:**

**Rule 1:** Management reserves the right to rearrange, cancel and/or combine classes if necessary to compensate for insufficient or excessive entries or time shortages. Individual work classes may be subject to specified work order draw. All exhibitors will work in the order drawn and designated. Exhibitors not at the gate to work in their designated draw order will not be allowed to work in that class. Work or draw order may be revised to allow for single exhibitor/multiple horse work convenience. It is the responsibility of the exhibitor to be sure that his/her animal is at the gate at the appropriate time. Every effort will be made to maintain a working public address system to provide class calls, etc; however, no protest will be upheld nor will any section or class/schedule be changed on the basis of public address system malfunction. The two-minute limit for gates will be strictly enforced. The gate will close two minutes after the first animal enters the ring or in cases with large classes taking more than two minutes, at the completion of final animal in a continuous string of animals.

**SECTION 15 – BACK NUMBERS/EXHIBITOR NUMBERS for Oklahoma State Fair managed equine events:**

**Rule 1:** Each horse/team and/or exhibitor entered in the OSF managed events will be assigned individual numbers. Numbers provided by the OSF Horse Show Dept. **MUST** be worn/displayed by each entry to allow entrance in any given class and in accordance with any breed specific rules regarding back numbers. Numbers will be assigned per show/per discipline/per event. Not displaying correct numbers may result in disqualification and/or failure to be awarded correct awards, points and/or premiums. **It is mandatory to use and display the Oklahoma State Fair specific numbers provided by the OSF show management in the Oklahoma State Fair managed events.**

**SECTION 16 – EXHIBITOR CONDUCT:**

**Rule 1:** Exhibitors are hereby notified that any act of discourtesy, abusive language or profanity, threats, disobedience or disrespect by them, their riders, drivers, grooms, trainers and/or agents to the Judges, Stewards, Announcers, or any other Show Official or Staff shall cause the forfeiture of any awards and/or premium money won and that they may be asked to leave the show grounds. Horse Show Management shall have full power to act in issuing a ruling in such cases and may deny participation in future Oklahoma State Fair Horse Shows/competitions/events.

