

2018 OKLAHOMA STATE FAIR EQUINE DEPARTMENT GENERAL RULES AND REGULATIONS



Oklahoma State Fair, Inc. is a 501(c)(3) not-for-profit corporation that serves the people of Oklahoma and is dedicated to continuing the organization's heritage of education, entertainment and economic development through the operation of State Fair Park and the annual Oklahoma State Fair®.

ALL EXHIBITORS should carefully read the information and rules provided herein and with each breed/discipline specific show/event. Your entry indicates your knowledge of, acceptance of and agreement to all current rules/guidelines and information.

SECTION 1 – CONTACT INFORMATION FOR OKLAHOMA STATE FAIR MANAGED COMPETITIONS:

Oklahoma State Fair, Inc.

Mail: PO Box 74943

Oklahoma City, OK 73147

Oklahoma State Fair, Inc.

Physical: 3001 General Pershing Blvd.

Oklahoma City, OK 73107

For directions to State Fair Park and map of the facilities, please refer to www.okstatefair.com

Oklahoma State Fair (hereinafter referred to as OSF) Senior Manager, AgriBusiness: "Marc" (Marlene) Pankow

E-mail: mpankow@okstatefair.com Telephone: 405-948-6735

SECTION 2 – ENTRY REQUIREMENTS FOR OKLAHOMA STATE FAIR MANAGED COMPETITIONS:

Draft, Light Draft, Gypsy/Gypsy Cross and entries into the OK State Fair Miniature Donkey Show: (For all other events contact the Show Secretary/Manager or contact person listed therein.) (ONLY Exception: NASHHCS 6 horse hitch finals exhibitors qualifying/invited after close of entries noted below. Contact Josh Minshull for additional information regarding NASHHCS Six Horse Hitch Classic Series Finals entries.)

Rule 1: ONLINE ENTRY DEADLINE: Midnight: AUGUST 15, 2018. Entries must be processed online and paid with credit or debit card to allow entry without additional penalties. The online entry process will open July 2, 2018 at approximately 10 a.m. and close midnight August 15, 2018. Go to and scroll to the ShoWorks online entry process link. Manual/hard copy entries submitted after August 15, 2018 must include additional late fees, and must be mailed or presented directly to the OSF office and be accompanied by payment made in cashier's check, money order, personal check or cash, if presented in person.

- a. **IMPORTANT NOTE:** When processing online entries, make sure to **COMPLETE** the online process and receive online entry guarantee/receipt. If you do **NOT** receive a receipt/verification of entry/confirmation from OSF (emailed to you prior to the show), you may not have completed the online process, and the entries may not have been relayed to OSF accordingly. OSF will not be held responsible for incomplete/unconfirmed online entries. Late/Post entries fees may be applicable to unconfirmed or incomplete online entries.
- b. Credit cards cannot be used for manual entries (mailed or presented directly to the Oklahoma State Fair office).
- c. Additional necessary documentation, which may include but not necessarily be limited to copies of registration papers, liability waiver(s) and/or W-9's, can be faxed or mailed to the Attn: Marc Pankow to fax: 405-948-6828 or can be mailed to the address noted above. Send these documents with a note including sufficient information to allow them to be matched with the corresponding online entries. The requested documents **MUST** be submitted to the Oklahoma State Fair office for receipt by August 25, 2018. Documents submitted after that date may subject your entries to additional late fees.

Attention Exhibitors: Please note document requirement changes effective for the 2018 Oklahoma State Fair:

- **WAIVERS/LIABILITY RELEASES:** Oklahoma State Fair Waivers/Liability releases must be completed in entirety inclusive of signatures of all exhibitors and handlers participating in the Oklahoma State Fair and inclusive of the signature of the legal guardian or parent of each youth participant 18 years of age and under. The signature of Ag teachers/leaders/agents or trainers cannot be accepted in lieu of parent's or legal guardian's signature. Said document must be completed prior to or immediately upon arrival at State Fair Park and prior to any competition.
 - **W-9's:** It is the total and absolute responsibility of all Draft Horse Show exhibitors to complete and submit a legible and accurate W-9 to the Horse Show office prior to the end of the Fair. Oklahoma State Fair will not be responsible for the request or procurement of the W-9. Payment of prize money/premiums totaling more than \$599.00 will not be processed for ANY exhibitors not providing this document as noted herein. Not required for any other OSF breed shows.
- d. All entries **MUST** include true, current and recorded owner's complete name as indicated on the equine's current breed association registration certificate if applicable, and the owner's complete mailing address and current/valid email address **MUST** be legible on the entry form.
 - e. Entries into all Gypsy and registered horse classes **MUST** provide a legible copy of the equine's breed association/registration certificate verifying current and correct gender and ownership. Entries **must** be made in the entire registered name of the horse and in the name of the current recorded owner **as indicated on the registration certificate** and as on file with the related breed registry/association.
 - f. **Horses/handlers/exhibitors will not be allowed to enter the arena or compete in any class without receipt of all information and documentation noted herein at the Oklahoma State Fair Horse Show Office, prior to the first intended class.**
 - g. Exhibitor's admission tickets and/or armbands or parking passes will not be issued and entries shall be considered invalid prior to receipt of all required fees. Entries with remaining unpaid balances may be subject to additional penalties. Unpaid balances will prevent receipt of applicable complimentary admission upon arrival.

- h. **MANDATORY:** That you bring a copy of your Exhibitor Invoice/Receipt with you to present upon arrival at Gate 7. That document (which will be emailed to you after receipt of completed entries and fees) will show Gate Attendants the number of admissions allowed for your entry. Present again at the Horse Show Office prior to unloading.

Rule 2: LATE & POST ENTRIES

- a. Manual/hard copy entries presented to OSF office or mailed and postmarked after August 15, 2018 and received no later than September 1, 2018 will be considered "LATE Entries," and the fees will be the class entry fee + \$10 per class late fee + \$25.00 per horse late fee. [Entry forms will be available on the Oklahoma State Fair website for download and manual completion after August 15.]
- b. Manual/hard copy entries presented to OSF office or mailed and postmarked after September 1, 2018 and received at the horse show office no later than **4 p.m.** on the day prior to the first intended class will be considered "POST Entries," and the fees will be the class entry fee + \$10.00 per class late fee + \$50.00 per horse post entry fee.
- c. Exhibitor's admission tickets, armbands and/or additional parking passes CANNOT be purchased after September 1, 2018. Admission must be paid upon arrival at the gate unless purchased elsewhere in advance, for each exhibitor/guest.
- d. For manual/hard copy/late entries submitted after August 15, 2018: A separate entry form is required for each animal entered in individual/single horse classes and each breed/show. Do NOT enter a single specific animal on more than one entry form per breed/show/event or under more than one ownership/entity. Make sure you complete and submit the entry form for the correct and appropriate show/event/division.
- e. There will be a \$30.00 service charge assessed to all accounts being paid with a returned check. The Oklahoma State Fair has the right to ban any exhibitor from future participation should there be a repeated problem with fees from any exhibitor.
- f. **No new, additional entries or substitutions will be accepted after 4 p.m. the afternoon before the first desired class/event.**

Rule 3: SUBSTITUTIONS/POST ENTRIES/CLASS ADDITIONS/CHANGES

- a. For equine already properly entered prior no later than August 15, 2018, classes can be added manually (i.e. not online) after the deadlines noted herein for the entry fee per class plus an additional fee of \$10.00 per class and must be submitted in writing to the OSF Horse Show Office no later than **4 p.m.** on the day prior to the scheduled time for the "new" class. (Classes cannot be added via phone calls, e-mail or fax.)
- b. Rider/handler substitutions/changes MUST be submitted to the Horse Show Office on forms provided for such. Completely signed waivers for all exhibitors/handlers must be provided with the change forms and must be submitted to the Show Office no later than two hours prior to the intended class.
- c. In an effort to allow the OSF Horse Shows to be run without unnecessary delay, we request that you notify the office and gate officials with information regarding cancelled or scratched classes on the forms provided at the Horse Show Office at the earliest possible opportunity.

Rule 4: *The aforementioned entry deadlines and guidelines do NOT apply to entry into the NASHHCS Six Horse Hitch Classic Series Finals, the Dressage Competition, the TAI Sport of Kings Challenge II, the SSMHA Fall Showcase, the North American Trick Riding Championship, the Stock Horse Versatility Clinic and Horse Show or the P.O.A.C. Show. For information regarding the Dressage/Hunter/Jumper Competition contact Stacia Wert-Gray 405-204-3870. For information regarding the SSMHA Fall Showcase competition, contact Stephanie Edwards 405-410-4152. For information regarding the North American Trick Riding Championship contact Allison Croteau at 780-573-9785. For information regarding the Stock Horse Versatility Clinic/Horse Show, contact Jason Kopischke at 580-399-6878. For information regarding the P.O.A. Show, contact Natalie Dolan at 405-209-1274.*

SECTION 3 – GENERAL RULES FOR OKLAHOMA STATE FAIR MANAGED COMPETITIONS:

Rule 1: It is the exhibitor's responsibility to be aware of the current membership requirements for the breed show being entered and to provide the correct and current information with regard to the animal's description, gender and ownership. Copies of illegible or inaccurate registration papers may cause invalid or unacceptable entries and possible forfeiture of entry into the OSF or specific class(es).

Rule 2: At the discretion of the management, classes may be combined or cancelled if there are less than three participants for a class. Classes will not be added to the show schedule/roster after the initial date of close of entries. Exhibitors enter their horses based on the specific classes listed and offered herein. Entries will NOT be cancelled or refunded after receipt without official and documented cancellation forms as noted herein.

Rule 3: The age of any rider/handler entering any age-restricted class will be computed as of January 1 of the current year unless otherwise specified by the governing breed association or affiliate.

Rule 4: No rider or handler may ride/handle/exhibit/present more than one horse in any class, except when otherwise noted. In the event of multiple entries in individual work classes, it is the exhibitor's, trainer's or agent's responsibility to insure that the office is aware of the correct rider/handler for each horse prior to the commencement of each class.

Rule 5: Exhibitors submit entries with the distinct understanding that their horses must be brought to the designated arena for judging at the request of the announcer, event manager or gate person. Any exhibitor refusing, when requested to do so, by a designated official or otherwise disobeying the rules in this premium list will not only forfeit any premium money previously won, but may be required to remove their horses from the show grounds and/or may be barred from further/future exhibition at the Oklahoma State Fair. It is the exhibitor's responsibility to be present and ready to enter the arena for each properly entered and paid class. Classes missed due to lack of attention or preparedness, inadequate entry process or for any other reason cannot be re-run, refunded or substituted. An exhibitor should not rely strictly on gate/class calls or possible announcements on the PA system, and a non-functioning PA system cannot be blamed for missed classes. Riders/handlers/trainers and owners entering the show ring and participating in a class in which said horse is NOT duly and properly entered may result in disqualification and may be subject to penalty and censure by the Oklahoma State Fair. It is the responsibility of the rider/handler/trainer/owner to be aware of each and all classes your horse is properly entered

in. Do not enter the arena unless you are sure your horse is/was duly entered in that class in a timely and complete manner.

Rule 6: Entry into any of the OSF events/shows automatically authorizes the use of any photographs, videos, audios, cable-casts or other likenesses, procured while in attendance, of any individual or group associated with any equine/animal so entered or involved in competition or exhibition at the Oklahoma State Fair or State Fair Park.

Rule 7: Exhibitors are not allowed access to the static photographer's backdrops/stations without prior receipt of express written permission from the appropriate Oklahoma State Fair contracted photographer.

SECTION 4 – HEALTH REQUIREMENTS/DOCUMENTATION (APPLICABLE TO ALL ATTENDING EQUINE)

Rule 1: All horses and other equidae must be accompanied by Certificate of Veterinary Inspection (CVI), formerly known as a health certificate or valid Equine Passport showing age, breed, sex and markings to positively identify animals, including all vaccinations, date and result of required tests, issued within 30 days of arrival and an official document verifying a negative test for Equine Infectious Anemia (EIA) [Coggins test] showing a test date within 12 months prior to exhibition. Nursing foals less than six (6) months of age accompanied by their negative tested and documented dams are exempt from test requirements. The laboratory conducting the test must be approved by APHIS, USDA. Both aforementioned documents must clearly identify the animal(s) listed and be presented upon arrival and before the animals can be admitted to the grounds or unloaded from the transport vehicles. (Do not mail these documents with your entries – they MUST accompany your horse/pony upon arrival.) **Any equine arriving without the above defined documentation will not be allowed entrance onto the grounds or into the barns.**

Rule 2: For questions regarding current and exact health documentation requirements, contact the Oklahoma Department of Agriculture, Animal Industry Services 405-522-6141.

SECTION 5 – ARRIVAL/DEPARTURE/PARKING INFORMATION FOR ALL ATTENDING EQUINE

Rule 1: Animals duly entered (or being entered) in the Oklahoma State Fair equine competitions (ONLY) can be brought to State Fair Park via Gate 7, accessible off of Portland Avenue on the west side of State Fair Park. GPS address for Gate 7 = 3466 Black Gold Drive, Oklahoma City OK 73107. Gate 7 operating hours are Wednesday, September 12, 2018: 12:00 noon until 10:30 p.m. For the balance of the Fair, September 14-23, 2018: 6:30 a.m. – 10:30 p.m. (NASHHCS SIX HORSE HITCH EXHIBITORS: Make appointments and arrangements with Josh Minshull for early arrival.)

Rule 2: Only vehicles with entered (or entering) animals or a one time delivery of heavy equipment will be allowed through Gate 7. Please do not contribute to the congestion surrounding the barns by attempting to drive in with passenger vehicles.

- a. Vehicles with animals coming in for the first time will be given a "sticky note" allowing initial entrance at Gate 7 by the Gate 7 Attendants, which must be affixed to the inside windshield on the driver's side. This form must be clearly evident while the vehicle is in the immediate area of the barns and while unloading animals and/or equipment. Unattended vehicles will be towed at the expense of the owner/exhibitor. Make sure to receive this form from the Oklahoma State Fair attendants at Gate 7. Affix the Livestock Parking area hangtag (which will be available in the pertinent competition office for exhibitors) within your vehicle immediately upon receipt and before you proceed to any parking lot.
- b. You may park behind/between the barns long enough to unload your horses and tack, then you must move your vehicles through Gate 8 and follow the signs to the designated parking areas. Traffic will move one-way only behind and between the barns. Animals will be presented at Gate 7 to the designated officials for review of aforementioned documentation and possible inspection as may be deemed necessary. Please be aware of the arrival and departure times pertinent to the show you are entering and arrange your travel so that your horses arrive between the **hours of 6:30 a.m. to 10:30 p.m.** Animals cannot arrive or be unloaded or stalled without presentation to the Health Inspectors or designated officials. If you are unable to arrive at the OSF within the hours noted herein, please make arrangements in advance to either board your horses at an off-site location/stable or contact the Show Office with sufficient advance notice to allow for other possible arrangements. The exhibitor will be responsible for any fees/costs that may be associated with arrivals outside of the standard gate hours noted above.
- c. **Entries/competitors in "Outside Managed Events" cannot arrive unless their show management/administration is scheduled to be available for check in. Check the information for each event/competition to verify hours of arrival.**
- d. For your protection it is necessary that ALL horses exiting the show grounds be accompanied by specific Horse Release cards issued from the pertinent competition office during designated office hours. These release cards can be obtained after the completion of the last class each horse is entered in and as long as the owner's/exhibitor's account does not have an outstanding balance. When you are released, drive your vehicle down the perimeter road behind the barns and come back in Gate 7 to load your animals and exit.

Rule 3: Parking: One single vehicle parking permit/pass will be provided to each horse exhibitor with vehicle transporting entered horses as necessary. Such permit shall be valid for the period indicated and subject to all rules as noted on the hangtag. The hangtag must be visibly displayed inside the front windshield. NO PARKING will be allowed inside the fence or in the areas immediately surrounding any of the horse show arenas and/or barns unless otherwise noted. Exhibitors entered in the Oklahoma State Fair managed events will be provided one vehicle parking permit with payment of the processing fee as noted in the competition guide for your specific event. Parking passes are for parking one vehicle with trailer in the Livestock Parking area south of the Barns or without a trailer (passenger vehicle only) in any other permit/paid lot. This permit is not good for gate admission, does not guarantee a parking place and will be issued for the period of time surrounding the dates of entered exhibition only. The purchase of one parking pass (limited to 1 additional per exhibitor entered in the Oklahoma State Fair managed events) can be made with online entries processed and paid by August 15, 2018 or with manual/late entries received no later than September 1, 2018. The cost will be \$15.00 and is subject to the same restrictions and duration as noted herein.

Additional parking options for passenger vehicles (only) (without trailers) are:

- a. Parking: Single day parking, subject to availability and to be paid upon arrival: \$10.00 per vehicle/per day. (\$5.00 per vehicle/per day if purchased prior to 9-12-2018.)

- b. Season Parking Pass: Good for all 11 days of the Fair for passenger vehicles only (no trailers) and is available for purchase at the box office: \$30.00 if purchased prior to 9-12-2018 and \$50.00 if purchased upon arrival. No refunds will be made for any parking passes after purchase.

SECTION 6 – STALLS/STABLING/BARN AND ARENA INFORMATION

Rule 1: Stalls are mandatory and will be pre-assigned on a per horse basis, and it is mandatory that horses be placed only in stalls as assigned and paid for in advance. Verify your stall assignment with the Horse Show Office or your event secretary/manager BEFORE unloading your horse or utilizing a stall. **Horses CANNOT be maintained, when not involved in competition, in parking lots, in any arena or pen, tied to trailers outside of designated barns or tied in any alley or aisle.** Stall availability dates/times are posted under each breed/event sections. Exhibitors will not be able to access their stalls prior to the specified dates/times unless early arrival dates and requests are submitted with original entries received by August 15, 2018. All possible efforts will be made to have your stalls placed in a location within proximity to the arena you will be showing in, and we will make all possible efforts to stable you with any other individuals/stables/groups as requested on the entry form. To ensure that your group is assigned adjacent stalls, it is necessary that entries be submitted to the OSF together in one envelope. Horses being placed in stalls not assigned or using stalls not paid for in advance may cause expulsion from the stalls or show grounds OR additional fee assessment for additional stall fees/charges. Tack stalls may be requested and will be rented at the same rate as horse stalls and are based on first-come, first-served availability. A mare with her own suckling foal and/or two miniature donkeys entered by and under one single ownership entity may be contained in one stall. Exhibitors placing more than allowed animals in a single stall will be charged additional stall fees. All other horse entries must pay for and be assigned an individual stall for each. Stall fees will be applicable for each breed show/event and horses entering more than one specific breed/show will be obligated for stall fees for each.

Rule 2: Only animals duly entered or involved in an event sanctioned by Oklahoma State Fair, Inc., are allowed on the show grounds at State Fair Park. All horses will be required to be stalled, and stall fees are applicable to all equine involved with [being exhibited at or used at] the Oklahoma State Fair.

Rule 3: PROHIBITED: Any form of penetrating nail, staples, tacks, screws, wire, or fasteners, etc., as well as permanent tape, adhesives, glues, paints or other markers/marketing materials. Any damage or alteration to stalls caused by the use of any of these types of items will be charged to the exhibitors and may be cause for expulsion from the show/grounds. Flyers, advertisements or any other documents cannot be posted or displayed anywhere other than on the specific bulletin boards in the barns, other than by the Oklahoma State Fair staff/management.

Rule 4: Dismantling of stalls (removal of ANY sections, walls and/or panels) is forbidden unless written request for specific reconfiguration is received with full payment and pre-approved by State Fair Park administration/management. There will be a charge for each revision of any stall, and revisions can ONLY be done by State Fair Park staff. Contact the OSF Sr Manager of AgriBusiness for specific information regarding the cost of disassembly (varies by barn/stall type). Request and payment must be received at State Fair Park by OSF management no later than September 1, 2018, to allow us to schedule staff and equipment necessary to make the requested revisions.

Any exhibitors not following above regulations and making any alterations to stalls as they exist upon arrival will be fined heavily and may be subject to withholding of prize money/premiums and denied entry into future OSF Horse Shows or classes.

Rule 5: Please refer to the OSF Animal Welfare Policy.

Rule 6: Animal Waste Disposal Requirements at State Fair Park: (1) Transfer animal waste from stall to polycarts. (2) Immediately remediate any spills of animal waste occurring during transfer process and place all spilled animal waste into said bins. Polycart/waste containers should be returned to original location in center aisles for scheduled pickup/emptying. Exhibitors are required to keep their stalls and alleys and aisle ways clean, neat and unobstructed. Horses can only be washed/bathed in designated wash racks and not in stalls, walkways, streets or any other non-designated areas.

Rule 7: The dimensions of the show arenas are: The Performance Arena (Barn 6) is 120' x 250'. The arena in Barn 8 is 130' x 255". The footing is dirt (sandy loam). The West Covered Arena is 150' x 450'. Suitable indoor stalls with doors will be used.

Rule 8: Any electrical equipment used in the barn areas must conform to manufacturer's specifications. Management requires that any fans used be equipped with a three-wired ground plug. All electrical cords must be Underwriters Approved (UA). The use of electric, open flame or space heaters and/or air conditioning units are prohibited. Cooking or any heat/flame food preparation is not allowed in the barn area.

Rule 9: FIRE REGULATIONS: The area around the exhibit building and barn area must be kept free of motor vehicles. Roping off or blocking of aisles in barn area is prohibited. This includes blocking aisles with drapes or other obstructions. No combustible materials are allowed in any barn. Designated fire lanes must be kept clear. Vehicles parked in unauthorized areas will be towed away and subject to recovery of the towing fee from the owner. Additionally, the following mandates provided by the Oklahoma City Fire Marshal's Office must be adhered to:

OKLAHOMA CITY FIRE MARSHAL'S OFFICE

SPECIAL EVENTS FIRE AND LIFE SAFETY FOR LIVESTOCK/BARN AREAS

February 2018

1. There shall be NO plastic or vinyl material in the barns, covering for stalls, or used for temporary security of retail vendor booths.
2. NO TWO (20) CONTINUOUS STALLS PER AISLE, SHALL BE COVERED AT ANY TIME.
3. Only stalls for tack storage, entertainment, or resting can be covered on the top, and will require a working smoke detector. (See #4)
4. The stalls can only be covered in a red rosin construction grade paper or (butcher block paper), cheesecloth, either regular or restaurant type grade, or 100% cotton sheet.
5. Any stalls that are covered containing electrical appliances, (refrigerator, microwave, coffee pots) are required to have an operating smoke detector.
6. Any aisle space between stalls can be covered only if equal open space to material does not exceed **4 feet**. If your material is maximum **4 feet** then the open space between the materials shall be a minimum of **4 feet**.
7. Combustible storefront or stall fronts **shall** be treated in ACCORDANCE WITH NFPA 701 to make them flame retardant and a certificate or similar proof is supplied to the Fire Marshal's Office prior to its application. Material that is being treated by user must be done in the presence of an Inspector from the OKC Fire Marshal's Office.
8. No portable heaters of any type are allowed in the Oklahoma City Fairgrounds livestock facilities.
9. Awnings shall not extend out from stalls any further than **4 feet**.
10. **NO** tents or canopies are allowed inside the barns, arena, or livestock areas, unless they are NFPA 701 certified. This includes but not limited to EZ-Up style pop up tents.
11. **NO SMOKING** will be permitted in the Arena or Livestock area (Barns).
12. **NO** hay, straw, shavings, or similar combustible materials used for decorations are permitted within any facility unless they have been treated in ACCORDANCE WITH NFPA 701 to make them flame retardant and a certificate or similar proof is supplied to the OKC Fire Marshal's Office prior to its application. (Hay or straw for animals is permissible and can be kept in stall areas for feeding and or bedding).
13. Combustible trash shall be removed at least once a day during the period the arena/exhibit is occupied.
14. **NO PROPANE CYLINDERS** that have LPG in them are allowed inside any public assembly area without approval/permit from OKC Fire Marshal's Office.

Captain Gary Jackson
Oklahoma City Fire Marshal's Office
Office: 405-297-3418 Email: gary.jackson@okc.gov

Rule 10: There is "**NO SMOKING**" allowed in any exhibit buildings, barns, and arenas at the Oklahoma State Fair.

SECTION 7 – SHOW OFFICE FOR OSF MANAGED EVENTS

Rule 1: The Oklahoma State Fair Horse Show office will be located in the northeast corner of the Performance Arena (Barn 6), and the telephone number that will be in effect after September 11, 2018, will be 405-948-6788. The OSF show office will be open in that location on September 12 starting at 12 noon. From September 13-16 and from September 21-23, it will be open at least one hour prior to the scheduled start of each day's classes and will close ½ hour after the end of the last class or no later than 9 p.m., whichever comes first. Reminder: Check with the management of each Outside Managed Event for their specific show office location and hours. All entry changes MUST be made through the specific offices responsible for each event/organization.

SECTION 8 – FEED AND BEDDING

Rule 1: The Oklahoma State Fair Park Feed and Bedding office is located south west of incoming Gate 7 and open all days of the Fair during normal business hours. Exhibitors wishing to purchase bedding should obtain their stall assignments, then proceed to the Feed and Bedding Office, where they can order and pay for bedding as desired. For special arrangements, please call 405-948-6786 during normal working/daytime hours. Exhibitors may bring their own bedding and feed on the grounds for their own use but feed/bedding cannot be sold by any individuals or parties other than by the official OSF Feed/Bedding office/staff. No outside deliveries will be permitted. Straw or coarse shavings are allowed as stall bedding. Absolutely no sawdust or similar fine particle bedding will be permitted. Violators will be charged a \$15.00 fine per stall.

SECTION 9 – CANCELLATION/REFUND POLICY for Oklahoma State Fair managed equine events:

Rule 1: No refunds will be considered for any entries cancelled without original OSF Veterinary (or Physician) Cancellation Form completed IN ENTIRETY and submitted **with all required support documentation/information** to OSF Horse Show Office by 4 p.m. on the day prior to the originally intended and entered first class for pertinent horse. Entry fees and the value of stall fees pertinent to this horse (exhibitor) ONLY will be refunded with acceptable documentation as described and noted herein. Processing fee, office

fees, exhibitor ticket fees, etc., will not be included in refund. Expect up to 60 days for refunds, depending on date of request, which will be mailed to the person/company who was named on the check paying for the original entry fees. Contact the Horse Show Office or access the form through the Oklahoma State Fair website.

Rule 2: Exhibitors with \$10.00 or more credit on their accounts seeking refunds of said credit MUST submit a written request for refund to the Horse Show Office no later than September 23, 2018. Expect up to 60 days for credit refunds to be processed. No credit refunds for less than \$10.00 will be processed.

SECTION 10 – AWARDS/PREMIUMS:

Rule 1: Premiums offered by the Oklahoma State Fair for OSF managed equine events (Draft Division A) will only be paid to exhibitors that have provided the Horse Show business office with accurate and legible names, mailing addresses and a completed and legible W-9 for the designated payee with one social security or tax ID number on their original entries (online or late hard copy manual entries). OSF management will NOT be responsible for any entries lacking this information and will not make attempts post Fair to obtain this information. This means entries submitted without the correct information and legible W-9 PRIOR to the opening date of the Fair and as noted herein will not be issued checks for said premiums, regardless of amount. Exhibitors providing inaccurate or illegible information, erroneous social security or federal tax ID numbers will be subject to any additional fines imposed by the IRS for tax reporting purposes.

See specifications provided with each show/breed/discipline with regard to awards, prizes, ribbons and/or prize money/premiums.

SECTION 11 – FEES

See each breed/show/event section for specific class entry fees, stall fees, etc.

SECTION 12 – EXHIBITOR'S ADMISSION: ARMBANDS, TICKETS

(For exhibitors in OSF Managed Equine Shows/classes.)

Rule 1: Owners/Exhibitors entering the Oklahoma State Fair managed competitions (Divisions 2125, 2126 and 2130) will be allotted period specific armband(s) which must be placed on the wrist of the attending exhibitor/owner/trainer and/or agent and will allow bearer Fair admission through Gate 7 for the period of time indicated on the armband. Armbands cannot be traded or transferred to another individual, and cannot be purchased, and will only be allocated to original OSF Horse Show entries submitted no later than September 1, 2018. Armbands will be allotted based on the number of horses entered as follows: 1-2 equine entered: 1 armband; 3-4 equine entered: 2 armbands; 5+ equine entered: 3 armbands maximum. Armbands will not be provided or available for new entries received after September 1, 2018.

Rule 2: Exhibitor armband(s), tickets or parking passes can be picked up in the Horse Show Office upon arrival after 12 p.m. Wednesday, September 12, 2018, for exhibitors having duly entered any of the above named events by the deadlines quoted herein. Pre-purchased admission tickets and the owner's armband(s) will be listed under the recorded owner's last name. NONE will be mailed and additional exhibitor armbands cannot be purchased. Lost, damaged or destroyed armbands will not be replaced.

Rule 3: Additional exhibitors, owners, handlers, trainers, employees, and/or guests will require admission tickets each day upon arrival, starting with the Fair opening day Thursday, September 13.

- a. Reminder: Thursday, September 13, 2018 is "Opening Day" of the Fair and discounted admission for \$2.00 for that day only can be purchased upon arrival at any gate. See website for additional possible discounts.
- b. Exhibitors entering the Oklahoma State Fair managed events can purchase **SINGLE DAY EXHIBITOR TICKET BUNDLES** which will be available only for entries submitted and paid no later than September 1, 2018. The SINGLE DAY EXHIBITOR TICKET BUNDLES are available with submission of entries for \$24.00 and will provide four single day, undated admission tickets and MUST BE REQUESTED, INDICATED AND PAID WITH ORIGINAL ENTRIES. These SINGLE DAY EXHIBITOR TICKET BUNDLES are ONLY available to OSF competition exhibitors, cannot be purchased by non-exhibitors, cannot be purchased after entries are made and cannot be purchased at gate. Additional SINGLE DAY EXHIBITOR TICKET BUNDLES nor extra parking passes cannot be purchased after September 1, 2018. Hence, we strongly encourage you to make sure all your admission ticket needs are considered, ordered and paid for with your original entries submitted no later than September 1, 2018.

Rule 4: Additional admissions may be accommodated by purchasing:

- a. Oklahoma State Fair Season Pass for \$25.00 purchased prior to 9-12-2018, which allows one (1) individual admission for all 11 days, the duration of the Oklahoma State Fair. (Can be purchased for \$30.00 9-12-2018 or after.)
- b. Additional single day admission tickets, which can be ordered and paid for with original entries submitted no later than September 1, 2018 to the Oklahoma State Fair for \$8.00 for adult exhibitors or \$4.00 for children 6-11. Discount Adult/Child Gate Tickets must be purchased by Sept. 1 in order to be processed with entries. Single day admission tickets purchased after close of entries/after start of Fair are \$12.00 for adults or \$6.00 for children 6-11.
- c. After Sept. 1 discount tickets are available at the Jim Norick Arena Box Office.
- d. After Sept. 13, all gate tickets will be full price. See www.okstatefair.com for more information. Consult the OSF website for additional possible discounts for outside gate admission.
- e. **Exception: Exhibitors in "Outside Managed Events" (see list in Section 2, Rule 4) will be required to purchase advance admission or pay admission at gate upon arrival. Please be prepared to pay for tickets/admission purchased at arrival gate with cash.**

SECTION 13 – CLASS SCHEDULES/GATE CALLS

Rule 1: Management reserves the right to rearrange, cancel and/or combine classes if necessary to compensate for insufficient or excessive entries or time shortages. Individual work classes subject to specified work order draw. All exhibitors will work in the order drawn and designated. Exhibitors not at the gate to work in their designated draw order will not be allowed to work in that class. Work or draw order may be revised to allow for single exhibitor/multiple horse work convenience. It is the responsibility of the exhibitor

to be sure that his/her animal is at the gate at the appropriate time. Every effort will be made to maintain a working public address system to provide class calls, etc; however, no protest will be upheld nor will any section or class/schedule be changed on the basis of public address system malfunction. The two-minute limit for gates will be strictly enforced. The gate will close two minutes after the first animal enters the ring or in cases with large classes taking more than two minutes, at the completion of final animal in a continuous string of animals.

SECTION 14 – BACK NUMBERS/EXHIBITOR NUMBERS for Oklahoma State Fair managed events:

Rule 1: Each horse/team/hitch will be assigned individual numbers. Numbers provided by the Oklahoma State Fair Horse Show Dept. **MUST** be worn/displayed by each entry to allow entrance in any given class and in accordance with any breed specific rules regarding back numbers. Numbers for multiple horse hitch/driving classes will be assigned based on owner/entry information. Numbers will be assigned per show/per discipline/per event. Horses being entered in more than one breed specific show will need to use the specific number assigned for that show. Not displaying correct numbers may result in disqualification and/or failure to be awarded correct awards, points and/or premiums. **It is mandatory to use and display the Oklahoma State Fair specific numbers provided by the OSF show management in the Oklahoma State Fair managed events.**

SECTION 15 – EXHIBITOR CONDUCT

Rule 1: Exhibitors are hereby notified that any act of discourtesy, disobedience or disrespect by them, their riders, drivers, grooms, trainers and/or agents to the Judges, Stewards, Announcers, or any other Show Official or Staff shall cause the forfeiture of all premium money won and that they may be asked to leave the show grounds. Horse Show Management shall have full power to act in issuing a ruling in such cases and may deny participation in future Oklahoma State Fair Horse Shows/competitions/events.