

# OKLAHOMA STATE FAIR

## 2023 The PATIO Guidelines



### 1. Qualifications

- a. Artists **MUST** be current Oklahoma residents.
- b. The PATIO is by **INVITATION ONLY** due to the level of entertainment required by the Oklahoma State Fair (OSF) for this area. Do not share application, link, or password.
- c. Soloists and small groups permitted only; with minimal portable equipment limited to guitars, keyboards, etc. Drum kits will **ONLY** be allowed in ensembles with **less than three instruments**. All genres of music welcomed, keeping in mind the ambiance this type of area necessitates.

### 2. Application Process

- a. Applications are to be submitted online as quickly as possible, as preferences are primarily given based on the application's receipt date and time.
  - i. OSF staff will confirm receipt of application via email within three (3) days. If you do not receive the confirmation, please contact us or resubmit your application.
  - ii. The fourth date preference on the application must be reserved for Monday – Thursday since weekends are the first choice of the majority of applicants.
- b. Promoters/individuals will only be allowed to submit no more than five (5) applications for different groups/performers.
- c. OSF staff will review applications and immediately notify artists if application is rejected.
  - i. Possible reasons for rejection include, but are not limited to:
    1. Artist is not a current Oklahoma resident
    2. Artist name is deemed offensive
    3. Artist has a documented history of a no-show
    4. Past performance deemed inappropriate
    5. Past abuse of credentials and/or parking
    6. Inappropriate conduct before, during and/or after performance
    7. Promoters/individuals have already submitted five (5) applications
- d. Performance scheduling begins immediately.
  - i. Date and time preferences are given based on receipt date of application and type of act. OSF staff reserves the right to work variety into the schedule.
  - ii. If preferred times and/or dates are unavailable, artist will be contacted with other options. If unable to fill any vacant slots, artist will have priority listing on the waiting list.
- e. Performance Notification
  - i. Notification of performance date and time will be included in performance agreement and will be mailed in **June**.
- f. Additional Performances
  - i. Additional performances will be granted only after all accepted artists have been scheduled at least twice, after the July 15 deadline for returning contracts.
  - ii. Only those artists who indicate on their applications they are available for multiple performances will be offered the opportunity; therefore, artists should be sure to mark the appropriate box.
  - iii. Artists will be notified of additional performance dates and times in July via email and a revised contract will be sent to the Artist.
- g. Waiting List
  - i. A waiting list will be formed after all slots have been scheduled.
  - ii. Waiting list artists will be contacted first to fill slots that may become open.
  - iii. Artists on the waiting list will be included in the application notification email the following year.

### 3. Performance Agreement

- a. This is a contract between the artist(s) and OSF, stating what is to be provided and agreed upon by both parties and shall be referred to as the performance agreement.
- b. Artist must sign and return the performance agreement by the deadline date, July 15. Failure to do so will result in the **immediate replacement of the artist**. There are no exceptions!
- c. Every performer, or guardian, must sign a release agreement, which will accompany the performance agreement.

### 4. Compensation and Merchandise

- a. Performers will not be compensated for services.
- b. Performers may accept tips with a tip jar provided by OSF.
  - i. **Performers CANNOT solicit tips in any way. If caught soliciting tips, sound tech will immediately remove tip jar, notify OSF staff and the performer may not be asked to return.**

- c. Performers may sell their CD's for 30 minutes following their set.
  - i. No other merchandise may be sold!

## 5. Staging, Sound, Lights & Equipment

- a. Stage dimensions are 12' wide x 12' deep. It is open air with a vinyl back wall.
- b. A professional light and sound and production technician will be provided by OSF.
- c. Artist(s) needing amplifiers for their guitar(s) or keyboard(s) must bring their own **portable amplifier** to be plugged into the main system. It is recommended artists bring handcarts to haul equipment, if needed.
- d. Drumkits are **ONLY** allowed in ensembles with **less than three instruments** as **NO FULL BANDS ARE ALLOWED** to perform on The PATIO stage due to its size and type of ambiance required for this particular area.

## 6. Check-In and Backup Tracks

- a. Performers must arrive at least 20 minutes prior to performance time.
- b. Upon arrival, performers should check in with the production technician at the sound kiosk.
- c. MP3 technology is accepted with the following requirements:
  - i. Appropriate device cord
  - ii. Pre-set playlist
  - iii. Battery fully charged to accommodate a full set
- d. **We no longer are able to accept CD's.** You may bring your own CD player, MP3 player, phone, tablet, etc. and all necessary cords.

## 7. Set Up and Strike

- a. The scheduled one-hour time slot is the **TOTAL** time allotted for performance, including set-up and strike.
- b. Performances are scheduled back-to-back. Set up and strike will be going on simultaneously.
- c. The production technician has the authority to cut off performances should they exceed the amount of time deemed necessary to strike.
- d. It is the sole responsibility of the artist to take the least amount of time needed to set up and strike in order to have a longer set.

## 8. Performance

- a. All shows **must** be family friendly.
- b. Profanity and/or any actions deemed offensive or distasteful will be cause for immediate cancellation of performance and possible dismissal from the park.
- c. All acts will have **one (1) hour time slots** (includes set-up and strike)
- d. Cancellations:
  - i. OSF must be given at least two (2) days advance notice of cancellations so other arrangements can be made for replacements.
  - ii. Performers who fail to appear without adequate advance notification will not be allowed to perform at future Fairs.
  - iii. Performances will continue in light weather conditions. OSF production technicians are aware of all safety concerns, and they will not let groups perform if it is considered a risk.
- e. The production technician will have a list of all performances for each day and will keep track of no shows and other issues

## 9. Credentials

- a. A credential request form will be mailed with the performance agreement and must be returned by stated deadline, or artist will be replaced immediately.
- b. Credential packets, which include outside gate admission tickets, parking pass and a map will be mailed the **first week of September**.
- c. **Lost credentials will not be replaced!**
- d. Credentials will be issued to **PERFORMERS ONLY!** This means no managers, family, producers, promoters, talent agents, sound techs, friends, attorneys, roadies and/or groupies.
- e. The number of performers on stage will be counted. **Performers who abuse credentials by using outside gate admission tickets for other purposes will not be allowed to perform in the future!**
- f. Each group will be given only one (1) parking pass for their group to use on their performance date. It is highly advised to carpool.

## 10. Marketing

- a. The PATIO artists will be promoted through the website, stage signage and other media outlets, as budget and schedule deadline allows.

Visit our website periodically at [okstatefair.com](http://okstatefair.com) for updates regarding The PATIO Stage and the 2023 Oklahoma State Fair.